



PHIL 1301 - Introduction to Philosophy: Introduction to Philosophy (SSI- June 01 to July 02)

Summer 2026 Syllabus, Section 381, CRN 52894

Instructor Information

Jason Barton, Ph.D.

Email: jason.barton@tamiu.edu

Office: N/A

Office Hours:

Online via Zoom and scheduled through email correspondence

Times and Location

Does Not Meet Face-to-Face

Course Description

An introduction to philosophy as the speculative attempt to present a systematic and complete view of all reality. Students will be introduced to the writings of seminal philosophers as well as to the role of logic and forms of argumentation.

Humanities Department, College of Arts & Sciences

Additional Course Information

AI policy: By using AI generated text in a university-level assignment without approval for a grade, students are using text not written by them in order to progress their university career. The use of AI text in essays written for this class is, therefore, not permitted. TAMIU's Honor Council has indicated that it will treat cases of AI generated language in papers, projects, exams and assignments as plagiarism. The unapproved use of AI-generated text in university coursework will be reported as plagiarism to the TAMIU Honor Council, investigated as such and subject to grade penalty. This includes use of tools like Quillette, Grammarly, and other services that will write or rewrite your work. The instructor will penalize detected student usage of AI in a plagiarizing fashion as follows: (1) a failing grade for the relevant assignment with a corresponding report submitted to TAMIU Honor Council and (2) a failing grade for the course on the whole with a corresponding report submitted to TAMIU Honor Council.

Citing Sources: For any submitted assignments, students should not cite any material beyond the relevant assigned text. If students cite any material beyond the assigned text, I will assume that the submission has been generated by AI, and the student will receive a 0 for the assignment.

Student Learning Outcomes

1. Demonstrate awareness of scope and variety of theories spanning the history of philosophy.
2. Relate the influence of these theories to literature, art, politics, science, etc.
3. Engage philosophical theories personally and respond critically.
4. Articulate an informed personal reaction to said theories.
5. Identify types of philosophical theories.
6. Analyze arguments and deploy the process of philosophical argumentation.



7. Express one's own viewpoints and respect others'.
8. Develop self-awareness of one's reasoning process.

Important Dates

Visit the Academic Calendar ([tamui.edu](https://www.tamui.edu/academiccalendar/)) (<https://www.tamui.edu/academiccalendar/>) page to view the term's important dates.

Textbooks

Group	Title	Author	ISBN
Required	The Great Conversation: A Historical Introduction to Philosophy (Eighth Edition)	Norman Melchert and David R. Morrow	9780190670610

Grading Criteria

- A: 90-100
- B: 80-89
- C: 70-79
- D: 60-69
- F: Below 60

With respect to decimal points, I will round down for a decimal value $\leq .44$, and I will round up for a decimal value $\geq .45$.

Methods of Evaluation

1. Lecture Reflections: 20%

By the middle of the first four weeks (11:59pm CT on Wednesday of the first four weeks), students must submit via Blackboard a reflection upon a lecture from that week. A reflection consists of 300-500 words in an offline Microsoft Word document (.doc or .docx), formatted with 12-point font, double-spaced, Times New Roman, and normal margins. More precisely, it consists of two major components: (a) explanation and (b) commentary/reflection. In the explanation portion, you should pick a specific component of the selected lecture from the relevant week (*please specify in the reflection which lecture from the relevant week you are selecting and cite the relevant time stamps within the lecture* [e.g., 10 minutes and 12 seconds to 12 minutes and 20 seconds]). After picking the specific component, you should clarify in your own words the significance of the component. What argument is being discussed? How does it relate to other arguments in the surrounding philosophical context? What is the upshot of the argument's conclusion? Why does it matter from the perspective of the history of philosophy? In the commentary/reflection portion of the assignment, you should focus on the implications of the relevant lecture's component to the world today and/or your personal life. Why is the argument still relevant today, and/or how does it apply to your own existence? I will grade this type of assignment as follows: 80% completion, 10% accuracy, 10% extension. Late submissions will not be accepted unless arranged with the instructor in advance of the deadline.

2. Lecture Participation: 10%

Students are expected to make substantive comments and replies to other students' comments on at least *two* of the uploaded lectures per week. A substantive comment satisfies the following criteria: (1) it refers to a particular moment in the lecture (include the timestamp in your comment), (2) it mentions and explains a particular concept from that particular moment in the lecture, and (3) it includes an informed reaction or response to the selected concept (for instance: "I agree/disagree with the idea that [insert idea from lecture] because ..."). Finally, (4) students should reply to *two* responses from other students. A reply should be constructive, informative, and polite. This does not, however, require students to agree with one another; rather, you are permitted to *constructively and respectfully* disagree with your classmates.

Instructions for making comments and replies on uploaded lectures: Click on the Echo360 version of the uploaded lecture (with a pink "e" next to the file name). You will find a "Discussion" icon beneath the video on the left-hand side of the screen. Click it. This should generate a panel on the right-hand side of your screen for seeing and posting comments/replies.

3. Reading Reflections: 10%



At the end of the first week and third week, students will submit a reading reflection in response to an uploaded assignment. These reflections should be submitted [via Blackboard](#) before the designated deadline. The due dates for the reading reflections are recorded on the detailed course schedule below. I will grade this type of assignment as follows: 60% completion, 20% accuracy, 20% extension.

Late Policy: The penalty for late submission only applies to reading reflections and the midterm paper. With each day that passes after the deadline for the assignment, 5% is subtracted from the highest possible grade for the assignment (if submitted one day after the deadline: the highest grade that a student can receive will be a 95%, if submitted two days after the deadline: the highest grade that a student can receive will be a 90%, and so on). Please submit late assignments [via email](#) (jason.barton@tamiu.edu).

Extension Policy: In order to not be penalized for late work, a student must request and receive an extension prior to the due date of the assignment. In particular, students must request an extension at least 24 hours before the deadline; that is, if students request an extension within 24 hours of the deadline, I will not grant it.

4. Midterm Paper. 30%

For the midterm paper, students will compose a four-to-six page response to a question provided by the instructor. More instructions will follow as the semester progresses.

5. Final Paper. 30%

For the final paper, students will compose a five-to-seven page response to a question provided by the instructor. More instructions will follow as the semester progresses.

Schedule of Topics and Assignments

Week of	Agenda/Topic	Reading(s)	Due
6/1	Monday, June 1: Syllabus and Introduction to Argumentation Tuesday, June 2: Ancient Philosophy (Buddhism) Wednesday, June 3: Ancient Philosophy (Platonism) Thursday, June 4: Ancient Philosophy (Platonism)	Monday, June 1: Syllabus and "A Word to Students" (pp. xv-xx) Tuesday, June 2: "The Buddha" (pp. 38-42) and "Non-Self and Nagasena" (pp. 43-45) Wednesday, June 3: Chapter 6 (pp. 91-101), Plato's "Euthyphro" (pp. 103-116) Thursday, June 4: Chapter 8 (pp. 148-158) and "The Form of the Good" (pp. 160-165)	Lecture Reflection 1 due Wednesday, June 3 Reading Reflection 1 due Friday, June 5 Lecture Participation Week 1 due Friday, June 5
6/8	Monday, June 8: Ancient Philosophy (Aristotle) Tuesday, June 9: Ancient Philosophy (Aristotle) Wednesday, June 10: Medieval Philosophy (Anselm and Aquinas) Thursday, June 11: Modern Philosophy (Descartes)	Monday, June 8: "The World" (pp. 192-196) and "First Philosophy" (pp. 197-202) Tuesday, June 9: "The Soul" (pp. 208-219) Wednesday, June 10: Chapter 15 (pp. 311-318) and "Philosophy and Theology" (pp. 318-326) Thursday, June 11: Chapter 17 (pp. 360-365) and "Meditation I" (pp. 366-372)	Lecture Reflection 2 due Wednesday, June 10 Midterm Paper due Friday, June 12 Lecture Participation Week 2 due Friday, June 12
6/15	Monday, June 15: Modern Philosophy (Descartes) Tuesday, June 16: Modern Philosophy (Locke) Wednesday, June 17: Modern Philosophy (Berkeley) Thursday, June 18: Modern Philosophy (Hume and Kant)	Monday, June 15: "Meditation III" (pp. 375-383) and "Meditation VI" (pp. 392-398) Tuesday, June 16: "John Locke" (pp. 416-420) and "Language and Essence" (pp. 420-427) Wednesday, June 17: "George Berkeley" (pp. 427-430) and "Ideas and Things" (pp. 430-437) Thursday, June 18: "The Theory of Ideas" (pp. 443-450) and "Chapter 20" (pp. 465-470)	Lecture Reflection 3 due Wednesday, June 17 Reading Reflection 2 due Friday, June 19 Lecture Participation Week 3 due Friday, June 19



6/22	Monday, June 22: Modern Philosophy (Kant)	Monday, June 22: "Common Sense" (pp. 473-476)	Lecture Reflection 4 due Wednesday, June 24
	Tuesday, June 23: Late-Modern Philosophy (Hegel)	Tuesday, June 23: "Chapter 21" (pp. 496-500) and "Self and Others" (pp. 504-509)	Reading Reflection 2 due Friday, June 26
	Wednesday, June 24: Late-Modern Philosophy (Hegel and Marx)	Wednesday, June 24: "Reason and Reality" (pp. 509-520) and "Marx: Beyond Alienation and Exploitation" (pp. 537-542)	
	Thursday, June 25: Late-Modern Philosophy (Marx) and Post-Modern Philosophy (Nietzsche)	Thursday, June 25: "Communism" (pp. 542-544) and "Chapter 24" (pp. 562-570)	
6/29	Monday, June 29: Post-Modern Philosophy (Nietzsche)	"The Death of God" (pp. 570-574)	Final Paper due Thursday, July 2
	Tuesday, June 30: Post-Modern Philosophy (Heidegger)	"Phenomenology" (pp. 655-664)	
	Wednesday, July 1: Post-Modern Philosophy (Heidegger)	"Care" (pp. 672-674 and 677-679)	

Core Curriculum Learning Outcomes

Core-Curriculum Learning Outcomes:

1. **Critical Thinking Skills (CT)** - creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
2. **Communication Skills (COM)** - effective development, interpretation and expression of ideas through written, oral and visual communication
3. **Personal Responsibility (PR)** - ability to connect choices, actions and consequences to ethical decision-making

University/College Policies

Please see the University Policies below.

COVID-19 Related Policies

If you have tested positive for COVID-19, please refer to the Student Handbook, Appendix A (Attendance Rule) for instructions.

Required Class Attendance

Students are expected to attend every class in person (or virtually, if the class is online) and to complete all assignments. If you cannot attend class, it is your responsibility to communicate absences with your professors. The faculty member will decide if your excuse is valid and thus may provide lecture materials of the class. According to University policy, acceptable reasons for an absence, which cannot affect a student's grade, include:

- Participation in an authorized University activity.
- Death or major illness in a student's immediate family.
- Illness of a dependent family member.
- Participation in legal proceedings or administrative procedures that require a student's presence.
- Religious holy day.
- Illness that is too severe or contagious for the student to attend class.
- Required participation in military duties.
- Mandatory admission interviews for professional or graduate school which cannot be rescheduled.

Students are responsible for providing satisfactory evidence to faculty members within seven calendar days of their absence and return to class. They must substantiate the reason for the absence. If the absence is excused, faculty members must either provide students with the opportunity to make up the exam or other work missed, or provide a satisfactory alternative to complete the exam or other work missed within 30 calendar days from the date of absence. Students who miss class due to a University-sponsored activity are responsible for identifying their absences to their instructors with as much advance notice as possible.

Classroom Behavior (applies to online or Face-to-Face Classes)

In the classroom, students are expected to listen attentively, participate respectfully, and adhere to established rules. Behavior that interferes with the class lecture may result in disciplinary action, ensuring a productive and respectful learning environment for everyone. Any disputes over academic

matters should be addressed calmly and constructively, ideally during designated times such as office hours or after class. If a student does not agree with a decision, they can request a meeting with the instructor to discuss their concerns in more detail. Should further resolution be needed, the student may escalate the matter to the department head or use formal grievance procedures as outlined in the sections below. (please refer to Student Handbook Article 4 (<https://www.tamui.edu/handbook/article-04.shtml>)).

TAMUI Honor Code: Plagiarism and Cheating

As a TAMUI student, you are bound by the TAMUI Honor Code to conduct yourself ethically in all your activities as a TAMUI student and to report violations of the Honor Code. Please read carefully the Student Handbook Article 7 and Article 10 available at Student Handbook (<https://www.tamui.edu/handbook/index.shtml>).

We are committed to strict enforcement of the Honor Code. Violations of the Honor Code tend to involve claiming work that is not one's own, most commonly plagiarism in written assignments and any form of cheating on exams and other types of assignments.

Plagiarism is the presentation of someone else's work as your own. It occurs when you:

1. Borrow someone else's facts, ideas, or opinions and put them entirely in your own words. You must acknowledge that these thoughts are not your own by immediately citing the source in your paper. Failure to do this is plagiarism.
2. Borrow someone else's words (short phrases, clauses, or sentences), you must enclose the copied words in quotation marks as well as citing the source. Failure to do this is plagiarism.
3. Present someone else's paper or exam (stolen, borrowed, or bought) as your own. You have committed a clearly intentional form of intellectual theft and have put your academic future in jeopardy. This is the worst form of plagiarism.

Here is another explanation from the 2020, seventh edition of the Manual of The American Psychological Association (APA):

"Plagiarism is the act of presenting the words, idea, or images of another as your own; it denies authors or creators of content the credit they are due. Whether deliberate or unintentional, plagiarism violates ethical standards in scholarship" (p. 254). This same principle applies to the illicit use of AI.

Plagiarism: Researchers do not claim the words and ideas of another as their own; they give credit where credit is due. Quotations marks should be used to indicate the exact words of another. Each time you paraphrase another author (i.e., summarize a passage or rearrange the order of a sentence and change some of the words), you need to credit the source in the text. The key element of this principle is that authors do not present the work of another as if it were their own words. This can extend to ideas as well as written words. If authors model a study after one done by someone else, the originating author should be given credit. If the rationale for a study was suggested in the discussion section of someone else's article, the person should be given credit. Given the free exchange of ideas, which is very important for the health of intellectual discourse, authors may not know where an idea for a study originated. If authors do know, however, they should acknowledge the source; this includes personal communications (p. 11). For guidance on proper documentation, consult the Academic Success Center or a recommended guide to documentation and research such as the Manual of the APA or the MLA Handbook for Writers of Research Papers. If you still have doubts concerning proper documentation, seek advice from your instructor prior to submitting a final draft.

TAMUI has penalties for plagiarism and cheating.

- **Penalties for Plagiarism:** Should a faculty member discover that a student has committed plagiarism, the student should receive a grade of 'F' in that course and the matter will be referred to the Honor Council for possible disciplinary action. The faculty member, however, may elect to give freshmen and sophomore students a "zero" for the assignment and to allow them to revise the assignment up to a grade of "F" (50%) if they believe that the student plagiarized out of ignorance or carelessness and not out of an attempt to deceive in order to earn an unmerited grade; the instructor must still report the offense to the Honor Council. This option should not be available to juniors, seniors, or graduate students, who cannot reasonably claim ignorance of documentation rules as an excuse. For repeat offenders in undergraduate courses or for an offender in any graduate course, the penalty for plagiarism is likely to include suspension or expulsion from the university.
 - *Caution:* Be very careful what you upload to Turnitin or send to your professor for evaluation. Whatever you upload for evaluation will be considered your final, approved draft. If it is plagiarized, you will be held responsible. The excuse that "it was only a draft" will not be accepted.
 - *Caution:* Also, do not share your electronic files with others. If you do, you are responsible for the possible consequences. If another student takes your file of a paper and changes the name to his or her name and submits it and you also submit the paper, we will hold both of you responsible for plagiarism. It is impossible for us to know with certainty who wrote the paper and who stole it. And, of course, we cannot know if there was collusion between you and the other student in the matter.
- **Penalties for Cheating:** Should a faculty member discover a student cheating on an exam or quiz or other class project, the student should receive a "zero" for the assignment and not be allowed to make the assignment up. The incident should be reported to the chair of the department and to the Honor Council. If the cheating is extensive, however, or if the assignment constitutes a major grade for the course (e.g., a final exam), or if the student has cheated in the past, the student should receive an "F" in the course, and the matter should be referred to the Honor Council. Additional penalties, including suspension or expulsion from the university may be imposed. Under no circumstances should a student who deserves an "F" in the course be allowed to withdraw from the course with a "W."
 - *Caution:* Chat groups that start off as "study groups" can easily devolve into "cheating groups." Be very careful not to join or remain any chat group if it begins to discuss specific information about exams or assignments that are meant to require individual work. If you are a member



of such a group and it begins to cheat, you will be held responsible along with all the other members of the group. The TAMIU Honor Code requires that you report any such instances of cheating.

- **Student Right of Appeal:** Faculty will notify students immediately via the student's TAMIU e-mail account that they have submitted plagiarized work. Students have the right to appeal a faculty member's charge of academic dishonesty by notifying the TAMIU Honor Council of their intent to appeal as long as the notification of appeal comes within 10 business days of the faculty member's e-mail message to the student and/or the Office of Student Conduct and Community Engagement. The Student Handbook provides more details.

Use of Work in Two or More Courses

You may not submit work completed in one course for a grade in a second course unless you receive explicit permission to do so by the instructor of the second course. In general, you should get credit for a work product only once.

AI Policies

Your instructor will provide you with their personal policy on the use of AI in the classroom setting and associated coursework.

TAMIU E-Mail and SafeZone

Personal Announcements sent to students through TAMIU E-mail (tamiu.edu or dusty email) are the official means of communicating course and university business with students and faculty –not the U.S. Mail and no other e-mail addresses. Students and faculty must check their TAMIU e-mail accounts regularly, if not daily. Not having seen an important TAMIU e-mail or message from a faculty member, chair, or dean is not accepted as an excuse for failure to take important action.

Students, faculty, and staff are encouraged to download the SafeZone app, which is a free mobile app for all University faculty, staff, and students. SafeZone allows you to: report safety concerns (24/7), get connected with mental health professionals, activate location sharing with authorities, and anonymously report incidents. Go to SafeZone (<https://www.tamiu.edu/adminis/police/safezone/index.shtml>) for more information.

Copyright Restrictions

The Copyright Act of 1976 grants to copyright owners the exclusive right to reproduce their works and distribute copies of their work. Works that receive copyright protection include published works such as a textbook. Copying a textbook without permission from the owner of the copyright may constitute copyright infringement. Civil and criminal penalties may be assessed for copyright infringement. Civil penalties include damages up to \$100,000; criminal penalties include a fine up to \$250,000 and imprisonment. Copyright laws do not allow students and professors to make photocopies of copyrighted materials, but you may copy a limited portion of a work, such as article from a journal or a chapter from a book for your own personal academic use or, in the case of a professor, for personal, limited classroom use. In general, the extent of your copying should not suggest that the purpose or the effect of your copying is to avoid paying for the materials. And, of course, you may not sell these copies for a profit. Thus, students who copy textbooks to avoid buying them or professors who provide photocopies of textbooks to enable students to save money are violating the law.

Students with Disabilities

Texas A&M International University seeks to provide reasonable accommodations for all qualified persons with disabilities. This University will adhere to all applicable federal, state, and local laws, regulations and guidelines with respect to providing reasonable accommodations as required to afford equal education opportunity. It is the student's responsibility to register with the Office of Disability Services for Students located in Student Center 124. This office will contact the faculty member to recommend specific, reasonable accommodations. Faculty are prohibited from making accommodations based solely on communications from students. They may make accommodations only when provided documentation by the Office of Disability Services for Students.

For accommodations or assistance with disabilities, contact the Disability Coordinator, Karla Pedraza, at karla.pedraza@tamiu.edu, call 956.326.2763, or visit Student Center 124.

Student Attendance and Leave of Absence (LOA) Policy

As part of our efforts to assist and encourage all students towards graduation, TAMIU provides LOA's for students, including pregnant/parenting students, in accordance with the Attendance Rule (Section 3.07) and the Student LOA Rule (Section 3.08), which includes the "Leave of Absence Request" form. Both rules can be found in the TAMIU Student Handbook (URL: Student Handbook (<https://www.tamiu.edu/handbook/index.shtml>)).

Pregnant and Parenting Students

Under Title IX of the Education Amendments of 1972, harassment based on sex, including harassment because of pregnancy or related conditions, is prohibited. A pregnant/parenting student must be granted an absence for as long as the student's physician deems the absence medically necessary. It is a violation of Title IX to ask for documentation relative to the pregnant/parenting student's status beyond what would be required for other medical conditions. Students who experience or observe alleged or suspected discrimination due to their pregnant/parenting status, should report to the TAMIU Title IX Coordinator (Lorissa M. Cortez, 5201 University Boulevard, KLM 159B, Laredo, TX 78041, TitleIX@tamiu.edu, 956.326.2857) and/or the Office of Civil Rights (Dallas Office, U.S. Department of Education, 1999 Bryan Street, Suite 1620, Dallas, TX 75201-6810, 214.661.9600).



You can also report it on TAMIU's anonymous electronic reporting site, *Report It*, at <https://www.tamiau.edu/reportit> (<https://www.tamiau.edu/reportit/index.shtml>).

TAMIU advises a pregnant/parenting student to notify their professor once the student is aware that accommodations for such will be necessary. It is recommended that the student and professor develop a reasonable plan for the student's completion of missed coursework or assignments. The Office of Compliance (Lorissa M. Cortez, lorissam.cortez@tamiau.edu) can assist the student and professor in working out the reasonable accommodation. For other questions or concerns regarding Title IX compliance related to pregnant/parenting students, contact the Title IX Coordinator. In the event that a student needs a leave of absence for a substantial period of time, TAMIU urges the student to consider a Leave of Absence (LOA) as outlined in the TAMIU *Student Handbook*. As part of our efforts to assist and encourage all students towards graduation, TAMIU provides LOAs for students, including pregnant/parenting students, in accordance with the Attendance Rule and the Student LOA Rule. Both rules can be found in the TAMIU *Student Handbook*.

For parenting-related rights, accommodations, and resources, contact the Parenting Liaison, Mayra Hernandez, at mghernandez@tamiau.edu, call 956.326.2265, or visit Student Center 226.

For pregnancy-related rights, accommodations, and resources, contact the TIX Coordinator, Lorissa Cortez, at lorissam.cortez@tamiau.edu, call 956.326.2857, or visit Killam Library 159.

Anti-Discrimination/Title IX

TAMIU does not discriminate or permit harassment against any individual on the basis of race, color, sex, religion, national origin, age, disability, genetic information, veteran status, educational programs, or employment. If you would like to file a complaint relative to Title IX or any civil rights violation, please contact the TAMIU Director of Equal Opportunity and Diversity/Title IX Coordinator, Lorissa M. Cortez, 5201 University Boulevard, Killam Library 159B, Laredo, TX 78041, TitleIX@tamiau.edu, 956.326.2857, via the anonymous electronic reporting website, ReportIt (<https://www.tamiau.edu/reportit>) and/or the Office of Civil Rights (Dallas Office), U.S. Department of Education, 1999 Bryan Street, Suite 1620, Dallas, TX 75201-6810, 214.661.9600.

Incompletes

Students who are unable to complete a course should withdraw from the course before the final date for withdrawal and receive a "W." To qualify for an "incomplete" and thus have the opportunity to complete the course at a later date, a student must meet the following criteria:

1. The student must have completed 90% of the course work assigned before the final date for withdrawing from a course with a "W", and the student must be passing the course;
2. The student cannot complete the course because an accident, an illness, or a traumatic personal or family event occurred after the final date for withdrawal from a course;
3. The student must sign an "Incomplete Grade Contract" and secure signatures of approval from the professor and the college dean.
4. The student must agree to complete the missing course work before the end of the next long semester; failure to meet this deadline will cause the "I" to automatically be converted to an "F"; extensions to this deadline may be granted by the dean of the college. This is the general policy regarding the circumstances under which an "incomplete" may be granted, but under exceptional circumstances, a student may receive an incomplete who does not meet all of the criteria above if the faculty member, department chair, and dean recommend it.

WIN Contracts

The Department of Biology and Chemistry does not permit WIN contracts. For other departments within the college, WIN Contracts are offered only under exceptional circumstances and are limited to graduating seniors. Only courses offered by full-time TAMIU faculty or TAMIU instructors are eligible to be contracted for the WIN requirement. However, a WIN contract for a course taught by an adjunct may be approved, with special permission from the department chair and dean. Students must seek approval before beginning any work for the WIN Contract. No student will contract more than one course per semester. Summer WIN Contracts must continue through both summer sessions.

Student Responsibility for Dropping a Course

It is the responsibility of the student to drop the course before the final date for withdrawal from a course. Faculty members, in fact, may not drop a student from a course without getting the approval of their department chair and dean.

Independent Study Course

Independent Study (IS) courses are offered only under exceptional circumstances. Required courses intended to build academic skills may not be taken as IS (e.g., clinical supervision and internships). No student will take more than one IS course per semester. Moreover, IS courses are limited to seniors and graduate students. Summer IS course must continue through both summer sessions.

Grade Changes & Appeals

Faculty are authorized to change final grades only when they have committed a computational error or an error in recording a grade, and they must receive the approval of their department chairs and the dean to change the grade. As part of that approval, they must attach a detailed explanation of



the reason for the mistake. Only in rare cases would another reason be entertained as legitimate for a grade change. A student who is unhappy with his or her grade on an assignment must discuss the situation with the faculty member teaching the course. If students believe that they have been graded unfairly, they have the right to appeal the grade using a grade appeal process in the Student Handbook and in the Faculty Handbook.

Final Examination

All courses in all colleges must include a comprehensive exam or performance and be given on the date and time specified by the Academic Calendar and the Final Exam schedule published by the Registrar's Office. In the College of Arts & Sciences all final exams must contain a written component. The written component should comprise at least 20% of the final exam grade. Exceptions to this policy must receive the approval of the department chair and the dean at the beginning of the semester.

Mental Health and Well-Being

The university aims to provide students with essential knowledge and tools to understand and support mental health. As part of our commitment to your well-being, we offer access to Telus Health, a service available 24/7/365 via chat, phone, or webinar. Scan the QR code to download the app and explore the resources available to you for guidance and support whenever you need it. The Telus app is available to download directly from TELUS (tamiu.edu) (<https://www.tamiu.edu/counseling/telus/>) or from the Apple App Store and Google Play.

Distance Education Courses

Online Courses and On-Campus Meetings

Texas Administrative Code (TAC), Title 19, Part 1, Chapter 2, Subchapter J, Section 2.202 ([https://texreg.sos.state.tx.us/public/readtac\\$ext.TacPage?sl=R&app=9&p_dir=&p_rloc=&p_tloc=&p_ploc=&pg=1&p_tac=&ti=19&pt=1&ch=2&rl=202](https://texreg.sos.state.tx.us/public/readtac$ext.TacPage?sl=R&app=9&p_dir=&p_rloc=&p_tloc=&p_ploc=&pg=1&p_tac=&ti=19&pt=1&ch=2&rl=202)), defines distance education as the formal educational process that occurs when students and instructors are not in the same physical setting for the majority (more than 50%) of instruction. Distance education includes hybrid and 100% online courses and programs as defined by the Texas Higher Education Coordinating Board (THECB):

- **Hybrid Course** - A distance education course in which more than 50 percent but less than 100 percent of instructional activity takes place when the student(s) and instructor(s) are in separate physical locations.
- **100-Percent Online Course** - A distance education course in which 100 percent of instructional activity takes place when the student(s) and instructor(s) are in separate physical locations. **Requirements for on-campus or in-person orientation, testing, academic support services, internships/fieldwork, or other non-instructional activities do not exclude a course from this category.**

In this online course, be sure to confirm what in-person meetings may be required of you (if applicable).

Course Structure

Student-Instructor Communication Policy and Response Time

Announcements/Course Messages/Emails

You can expect an email response from me within 24-48 hours of receiving your email; however, my email response time may be slower over weekends and holidays. Please be patient with me over weekends and holidays.

Assignments and Assessments

Students can expect to receive graded feedback from the instructor within one week of assignment submission.

Course Communication Guidelines (Netiquette)

There are course expectations concerning etiquette or how we should treat each other online. We must consider these values as we communicate with one another. Visit **Instructional Technology and Distance Education Services' web page on Netiquette** (<http://www.tamiu.edu/distance/students/netiquette.shtml>) for further instruction.

Accommodations/Accessibility Policy

Texas A&M International University seeks to provide reasonable accommodation for all qualified persons with disabilities. This University will adhere to all applicable federal, state, and local laws, regulations, and guidelines with respect to providing reasonable accommodations as required to afford equal educational opportunity. It is the student's responsibility to register with the Director of Student Counseling and to contact the faculty member in a timely fashion to arrange for suitable accommodation. For more information, contact the online at **Office of Disability Services for Students (DSS)**, via phone at 956.326.3086 or by visiting the staff at the Student Center, room 118. A link to the Disabilities Services for Students site has also been included under the "Resources" tab inside the course.

Student Support Resources

The University wishes to have all students succeed in their courses. To provide support to our students, an array of services in the areas of technology support, academic support, student support, and accessibility support may be found at the University. For more information, visit the Instructional Technology and Distance Education Services page on **University Resources and Support Services**.

Computer/Technology Requirements

When participating in distance education courses, it is vital to consider the technology involved in order to have a successful course. Online students will need regular access to a personal computer that runs on a broadband Internet connection.

It is recommended that you meet the technical requirements listed on the Instructional Technology and Distance Education Services' webpage (<https://www.tamtu.edu/distance/students/technology-requirements.shtml>) when using the learning management system (LMS) of the University.

Additional Hardware. For this class, you will need the following additional hardware: Recently purchased laptops may have these built-in web cameras. If you do not have this equipment, it is recommended to purchase a stand-alone webcam, microphone, or a webcam with a built-in microphone from your local electronic store or any online store.

NOTE: Instructional Technology and Distance Education Services may check out available webcams to students on a first-come, first-served basis. To check out a webcam, please stop by Killam Library, Room 259, and request an available webcam.

Additional Software. You will need the following additional software: TAMTU Students may access online versions of this software through their Dusty Office 365 account at <https://dusty.tamtu.edu/>. This site also provides students access to download the Microsoft suite for educational use. **See instructions for downloading the Microsoft Office suite.**

Note: Students, if you do not own the required hardware or software or do not have access to the Internet, it will be highly challenging for you to make any progress in this class. However, my goal is to assist you in finding solutions and guide you appropriately most of the required materials can either be found free of charge at TAMTU's library, classrooms, and available computer labs. **Visit Media Services' web page on the availability of on-campus computer labs.** In addition, you may also purchase any of these items at any electronic store.

Learning Management System (Blackboard)

Students are provided with an orientation (*eLearning (Blackboard) Student Orientation*) and access to guides on how to use the Blackboard LMS. Guides may be available at **Instructional Technology and Distance Education Services' Student eLearning Tutorial Videos page** or by contacting the eLearning team at elearning@tamtu.edu.

Minimum Technical Skills Expected

When participating in distance education courses, it is vital to consider the technology involved in order to have a successful course. Students in distance education should have knowledge of basic computer and Internet skills, as mentioned on the **Instructional Technology and Distance Education Services' webpage**.

Technical Support Services

Because of the nature of distance education courses, the Office of Information Technology (OIT) computing and information services are vital to the success of online students. This webpage covers contact information for Distance Education Services (Blackboard Support), the OIT Help Desk, and E-mail support: **Technical Support Services**.

Late Work Policy

The penalty for late submission only applies to reading reflections and the midterm paper. With each day that passes after the deadline for the assignment, 5% is subtracted from the highest possible grade for the assignment (if submitted one day after the deadline: the highest grade that a student can receive will be a 95%, if submitted two days after the deadline: the highest grade that a student can receive will be a 90%, and so on). Please submit late assignments [via email](mailto:jason.barton@tamtu.edu) (jason.barton@tamtu.edu).

Course Evaluation

At the end of this course, students are encouraged to complete a course evaluation that will be distributed to them via email and through a course link.

Accessibility and Privacy Statements on Course Technologies

At Texas A&M International University, we believe that all students should have equal technology opportunities in the classroom. These technologies/sites may also require user data, such as the creation of a username and password. You may find the accessibility and privacy policies of the technologies used in this class on the following pages: **Accessibility Statements and Privacy Statements**.