# ENGL 2323 - British Lit: Romantics-Pres

**Fall 2026 Syllabus, Section 102, CRN 18053**

## Instructor Information

**Melody Carriere, PhD**
Instructional Associate Professor
Email: melody.carriere@tamiu.edu
Office: AIC 318
Office Hours:
TR 9:00-10:00
F 9:30-10:30 (online)
by appt

## Times and Location

MWF 10:50am-11:45am in Western Hemispheric Trade Ctr 103

## Course Description

A study of notable developments, works, and authors in the literature of Britain through Neoclassicism. Substantial writing required. Prerequisite: ENGL 1302 with a grade of "C" or better or equivalent course. See Texas Success Initiative in the section entitled UNIVERSITY COLLEGE. Humanities Department, College of Arts & Sciences

## Additional Course Information

This course serves as an introduction and survey of a variety of authors, topics, themes, historical periods, and literary movements in British literature from the end of the 18th century through the end of the 20th century. We will be reading examples from a range of forms and genres including fiction, poetry, and even film. Throughout the course, we will have opportunities to engage with political and social issues. The goal of the course is not only to familiarize you with the practice of literary study and in the skills required to write about and discuss literature, but also to give you a working knowledge of British literary history of the past two hundred years.

**AI (Artificial Intelligence):** the use of AI without professor permission to complete graded assignments will be considered an attempt to cheat and will be reported as an incident involving academic dishonesty. This includes partial use of AI (i.e. if you write the first two pages and use AI to write the last two pages; or if you include paragraphs throughout the paper that are written by AI; or if you use AI and then edit it to look less like AI and more like your own writing). AI use will be treated *exactly like plagiarism* in this course. Note that this does not only apply to final drafts of papers but to any graded assignments connected to the class. Be careful what software you use: certain apps/ programs, like Grammarly, do not bill themselves as AI software but incorporate AI tools, and thus may be detected as such when your professor checks your work. The only situation in which AI use is permissible in this course is if your professor gives you direct permission.

**Preparation:** Students must come to class prepared with pen, paper, and textbooks. Some readings are available on Blackboard—when one of these is assigned, students are expected to bring in copies to class. Students should finish reading assignments *before class begins* and be prepared for class discussion (the participation portion of the grade directly reflects this).

**Academic Honesty:** Plagiarism will not be tolerated. Consistent with College of Arts & Science Policy, you will receive a non-negotiable “F” for the assignment if you plagiarize or otherwise cheat and you will be reported to the Honor Council for possible disciplinary action. Note that cheating on quizzes or exams is also a violation of the university’s academic honesty policies and that self-plagiarism (i.e. submitting the same work in more than one course) is also a violation of these policies. IMPORTANT NOTE: self-plagiarism (i.e. submitting the same work for more than one course without

the explicit, written permission of the professor to whom you are submitting the work) is considered to be a serious form of plagiarism that will result in an "F" on the assignment just like other forms of plagiarism and may be reported to the honor council.

**Attendance:** This course adheres to the official attendance policies of COAS (see policies below). Failure to attend class will adversely affect your participation grade (see those guidelines under the Participation topic in the grade breakdown).

**Make-Up Quizzes:** I do not allow make-ups for assignments, participation activities, and quizzes missed because of unexcused absences. Work conflicts and/or work responsibilities do not qualify as excused.

**Lateness:** This course relies on active participation and the presence of all participants in order to function. Students should be punctual. A student who is more than 25 minutes late to class will be marked absent for the day. Being even 5-10 minutes late will results in a deduction of participation points. Leaving the class early without a valid excuse will count as an absence.

## Program Learning Outcomes

1. Critical Thinking Skills: includes creative thinking, innovation, inquiry, and analysis, evaluation, and synthesis of information.
2. Communication Skills: includes effective written, oral, and visual communication.
3. Teamwork: includes the ability to consider different points of view and to work effectively with others to support a shared purpose or goal.
4. Personal Responsibility: incudes the ability to connect choices, actions, and consequences to ethical decision making.

## Student Learning Outcomes

1. Identify major and minor works in British Literature from the Romantic Period through the present.
2. Analyze the cultural, social, and historical aspects of literary texts.
3. Perform close readings of literary texts.
4. Make connections among literary periods, writers, writings, and themes.
5. Compose essays and short responses that effectively address purpose, style, and content. (This includes: clear focus, structurally unified development of ideas, appropriate rhetorical style and visual style, correct use of Standard American Academic English, and appropriate and ethical use of sources.)

## Important Dates

Visit the Academic Calendar (tamiu.edu) (https://www.tamiu.edu/academiccalendar/) page to view the term's important dates.

## Textbooks

| Group | Title | Author | ISBN |
|---|---|---|---|
| Required | Norton Anthology of English Literature, Eleventh Edition, Package 2 | | 978-1324072812 |
| Required | Occasionally, you will have PDFs assigned on Blackboard | | |

## Grading Criteria

| GRADE | PERCENTAGE |
|---|---|
| A | 90-100 |
| B | 80-89.9 |
| C | 70-79.9 |
| D | 60-69.9 |
| F | Below 60 |

## Grade Breakdown and Explanations

**Participation - 10%**

**Quizzes - 20%**

**Test 1 Romanticism & Victorian 20%**

**Test 2 Modernism & Post Modernism 20%**

**Final Comprehensive Exam - 20%**

**Final Reflection - 10%**

Details of each category are below:

**Participation - 10%** You will be given a participation grade every week, with a total of 60 points per week. You must actively contribute to pair, group, and class discussions by both asking and answering questions. All students are expected to attend every day and arrive on time. If you arrive 10 minutes late for class or leave 10 minutes early, regularly enter and leave the room or use your electronic devices (cellphones, tablets) while class is in session, your participation grade will be adversely affected.

However, you will not be penalized for absences due to participation in authorized university-related activities, if documented in writing on letterhead from a coach, director, or other faculty member in charge and provided in advance of the absences. If you must miss class for an authorized university activity, you will be given the opportunity to make up class assignments or other graded work. It is the responsibility of the student to make arrangements—prior to the absence—for making up missed work.

This system is designed to where if you have a "bad day" and miss a class, it will not have a major impact on your participation score. If you have chronic absences, it will.

**Quizzes - 20 %** There will be often be quizzes on the readings. They won't exactly be pop quizzes; I will announce at least one class before. It is imperative to keep up with the classroom readings so that you are prepared for the quizzes. During a quiz, you MUST put your phones, tablets, and computers away. Even having a phone on your desk during a quiz is grounds for a zero. They cannot be made up if you do not have an unexcused absence. If you have a documented excused absence (illness or university sponsored event), you will receive an exemption or makeup. The quiz is given at the beginning of class. If you are late and miss the quiz, you will not be issued a makeup.

**Chapter Tests 40%** You will have two chapter exams - one on the Romantic/Victorian era and the other on Modernism/Post Modernism era which will be comprised of short answer questions, essay questions, multiple choice questions and fill in the blank. The same policy applies - no phones, computers, etc. on your desk while taking the tests.

**Final Exam - 20%** You will have a Final Comprehensive Exam which will be comprised of short answer questions, essay questions, multiple choice and fill in the blank. As per the same policy as quizzes and tests, phones and other electronic devices must be put away.

**Final Reflection - 10%** You will be required to write a final reflection paper about your experience with the various literary works and historical movements we have studied. Details will be provided in Blackboard.

# Schedule of Topics and Assignments

| Day | Date | Agenda/Topic | Reading(s) | Due |
|---|---|---|---|---|
| Mon | 8/24 | Introductions Syllabus | | |
| Wed | 8/26 | Romanticism<br>The Romantic Poets | Blake Songs of Innocence and Experience p.D 123-D141 “(Introduction” p. 124, “The Lamb” p. 126, “The Chimney Sweeper” p127, “Holy Thursday” “ Introduction” 131, “Holy Thursday” 133, “The Chimney Sweeper”, “The Sick Rose”, “The Tyger” 135 (Pay special attention to the fact that there are two poems in with the same title, but content differs between Songs of Innocence vs. Songs of Experience). | |
| Fri | 8/28 | Romanticism<br>The Romantic Poets | Blake Songs of Innocence and Experience contd | |

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|---|---|---|---|---|
| Mon | 8/31 | Romanticism<br>The Romantic Poets: Sense and Sensibility | Wordsworth “Preface to Lyrical Ballads” D-338-349 (“The Subject and Language of Poetry,” “What is a Poet”, “Emotion Recollected in Tranquility”) | |
| Wed | 9/2 | Romanticism | Wordsworth poems: “Lines Composed a Few Miles Above Tintern Abbey” D-333 “I wandered lonely as a cloud”, D-379 “The world is too much with us” D-390 | |
| Fri | 9/4 | Romanticism | Coleridge “The Rime of the Ancient Mariner” D-475 | |
| Mon | 9/7 | | Labor Day | |
| Wed | 9/9 | Romanticism<br>Opium Dreams | Coleridge “The Pains of Sleep” D-515<br>Thomas de Quincey D-491 “Confessions of an English Opium-Eater” D-617-630 | |
| Fri | 9/11 | Romanticism | Thomas de Quincey contd.<br>Robert Burns “To a Mouse” D-171-174 | |
| Mon | 9/14 | Romanticism | Byron D-634-5, “She Walks in Beauty” D-635-40 | |
| Wed | 9/16 | Romanticism | Keats “Bright Star” D-963, “Ode to a Nightingale” D-969 | |
| Fri | 9/18 | | NO CLASS - President Investiture Ceremony | |
| Mon | 9/21 | Romanticism | Romanticism Keats contd… Burns “To a Mouse” D-171-174 Charlotte Smith “From Elegiac Sonnets” D-76-79 | |
| Wed | 9/23 | Romanticism: Slavery and Abolition | Romanticism Slavery and Abolition William Cobbett D 552-554 Olaudah Equiano The Interesting Narrative of the Life of Olaudah Equiano D-542-549 The History of Mary Prince, A West Indian Slave, Related by Herself D-563-569 | |
| Fri | 9/25 | Victorian | The Victorian Age (lecture) Brontë “I’m happiest when most away” E-457 | |
| Mon | 9/28 | Victorian Women | Excerpts from Emily Brontë’s Wuthering Heights (in Blackboard) | |
| Wed | 9/30 | Victorian | Victorian Women Excerpts from Charlotte Brontë’s Jane Eyre (in Blackboard) | |
| Fri | 10/2 | Victorian | Jane Eyre contd Caroline Norton From “A Letter to the Queen…”E-520-21 | |
| Mon | 10/5 | Victorian | Oscar Wilde “The Ballad of Reading Gaol” (Blackboard) From De Profundis E-841-844<br>Also be reading "The Importance of Being Earnest" | |
| Wed | 10/7 | Victorian | Victorian Oscar Wilde The Importance of Being Earnest E-798 – E-841 | |
| Fri | 10/9 | Victorian | Victorian Alfred Tennyson “Ulysseus” E-218 | |
| Mon | 10/12 | | Test 1 Romanticism and Victorian | Test 1 |
| Wed | 10/14 | Modernism & Post Modernism<br>Naturalism | Modernism/PostModernism Lecture<br>Thomas Hardy “The Darkling Thrush” F-53 “The Ruined Maid” | |
| Fri | 10/16 | Modernism & Post Modernism<br>Naturalism | Thomas Hardy “On the Western Circuit” F-36-52 | |

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|---|---|---|---|
| Mon | 10/19 | Modernism & Post Modernism<br>Imagisme | F.S. Flint, T.E. Hulme and Ezra Pound<br>“Imagisme” F-197-198<br>“A Few Don’ts by an Imagiste” F-198-202<br>T.E. Hulme “Autumn” F-202<br>Ezra Pound "In a Station of the Metro" F-202<br><br>H.D. "Oread" F-202 "Sea Rose" F-203 |
| Wed | 10/21 | Modernism & Post Modernism<br>Stream of Consciousness | James Joyce “Araby” 413-417<br>“Clay” F-417-422 |
| Fri | 10/23 | Modernism & Post Modernism | Modernism/PostModernism Joyce Ulysseus F-452-458 |
| Mon | 10/26 | Modernism & Post Modernism | Joyce contd. |
| Wed | 10/28 | Modernism & PostModernism | Virginia Woolf “The Mark on the Wall” F-278-282<br>Joyce "Ulysseus" F-452-458<br>“A Room of One’s Own” F-398-406 |
| Fri | 10/30 | Modernism & Post Modernism | Virginia Woolf contd |
| Mon | 11/2 | Modernism & Post Modernism | DH Lawrence “Odour of Chrysanthemums” F-461-474<br>“The Horse Dealer’s Daughter” F-474-485 |
| Wed | 11/4 | Modernism & Post Modernism | Yeats Selected poems “The Stolen Child” F-218<br>“Easter 1916” F-227<br>“The Second Coming” F-230<br>“Leda and the Swan” F-232 |
| Fri | 11/6 | Modernism & Post Modernism | Yeats contd<br>T.S. Eliot "The Waste Land" Selected passages TBA |
| Mon | 11/9 | Modernism & Post Modernism<br>Theatre of the Absurd | Samuel Beckett "Waiting for Godot" |
| Wed | 11/11 | Modernism & Post Modernism<br>Theatre of the Absurd | Beckett contd |
| Fri | 11/13 | Modernism & Post Modernism<br>Theater of the Absurd | Beckett contd |
| Mon | 11/16 | Modernism & Post Modernism | TEST 2 Modernism & Post Modernism |
| Wed | 11/18 | Post Colonial Voices | Lecture on Post Colonialism<br>Louise Bennett “Colonization in Reverse”<br>F-722 Jean Rhys “The Day They Burned the Books” F-566-570 |
| Fri | 11/20 | Post Colonial Voices | Chimamanda Ngozi Adichie "The Danger of a Single Story" F-128-137<br>Ngugi wa thiong'o "Decolonizing the Mind" F-730-34 |
| Mon | 11/23 | Post Colonial Voices contd | Post Colonial Voices contd |
| Wed | 11/25 | | Thankgiving Holidays |
| Fri | 11/27 | | Thanksgiving Holidays |
| Mon | 11/30 | Last day of class; catch up and review | Review |
| Fri | 12/4 | Final Exam | Final Comprehensive Exam - 10:50 am-12:50 pm<br>Final Reflection Paper 10:50 am |

# Core Curriculum Learning Outcomes

Core-Curriculum Learning Outcomes:

1. **Critical Thinking Skills (CT)** - creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
2. **Communication Skills (COM)** - effective development, interpretation and expression of ideas through written, oral and visual communication
3. **Empirical and Quantitative Skills (EQS)** - manipulation and analysis of numerical data or observable facts resulting in informed conclusions
4. **Teamwork (TW)** - ability to consider different points of view and to work effectively with others to support a shared purpose or goal
5. **Social Responsibility (SR)** - intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities
6. **Personal Responsibility (PR)** - ability to connect choices, actions and consequences to ethical decision-making

# University/College Policies

Please see the University Policies below.

## COVID-19 Related Policies

If you have tested positive for COVID-19, please refer to the Student Handbook, Appendix A (Attendance Rule) for instructions.

## Required Class Attendance

Students are expected to attend every class in person (or virtually, if the class is online) and to complete all assignments. If you cannot attend class, it is your responsibility to communicate absences with your professors. The faculty member will decide if your excuse is valid and thus may provide lecture materials of the class. According to University policy, acceptable reasons for an absence, which cannot affect a student's grade, include:

- Participation in an authorized University activity.
- Death or major illness in a student's immediate family.
- Illness of a dependent family member.
- Participation in legal proceedings or administrative procedures that require a student's presence.
- Religious holy day.
- Illness that is too severe or contagious for the student to attend class.
- Required participation in military duties.
- Mandatory admission interviews for professional or graduate school which cannot be rescheduled.

Students are responsible for providing satisfactory evidence to faculty members within seven calendar days of their absence and return to class. They must substantiate the reason for the absence. If the absence is excused, faculty members must either provide students with the opportunity to make up the exam or other work missed, or provide a satisfactory alternative to complete the exam or other work missed within 30 calendar days from the date of absence. Students who miss class due to a University-sponsored activity are responsible for identifying their absences to their instructors with as much advance notice as possible.

## Classroom Behavior (applies to online or Face-to-Face Classes)

In the classroom, students are expected to listen attentively, participate respectfully, and adhere to established rules. Behavior that interferes with the class lecture may result in disciplinary action, ensuring a productive and respectful learning environment for everyone. Any disputes over academic matters should be addressed calmly and constructively, ideally during designated times such as office hours or after class. If a student does not agree with a decision, they can request a meeting with the instructor to discuss their concerns in more detail. Should further resolution be needed, the student may escalate the matter to the department head or use formal grievance procedures as outlined in the sections below. (please refer to Student Handbook Article 4 (https://www.tamiu.edu/handbook/article-04.shtml)).

## TAMIU Honor Code: Plagiarism and Cheating

As a TAMIU student, you are bound by the TAMIU Honor Code to conduct yourself ethically in all your activities as a TAMIU student and to report violations of the Honor Code. Please read carefully the Student Handbook Article 7 and Article 10 available at Student Handbook (https://www.tamiu.edu/handbook/index.shtml).

We are committed to strict enforcement of the Honor Code. Violations of the Honor Code tend to involve claiming work that is not one's own, most commonly plagiarism in written assignments and any form of cheating on exams and other types of assignments.

Plagiarism is the presentation of someone else's work as your own. It occurs when you:

1. Borrow someone else's facts, ideas, or opinions and put them entirely in your own words. You must acknowledge that these thoughts are not your own by immediately citing the source in your paper. Failure to do this is plagiarism.
2. Borrow someone else's words (short phrases, clauses, or sentences), you must enclose the copied words in quotation marks as well as citing the source. Failure to do this is plagiarism.
3. Present someone else's paper or exam (stolen, borrowed, or bought) as your own. You have committed a clearly intentional form of intellectual theft and have put your academic future in jeopardy. This is the worst form of plagiarism.

Here is another explanation from the 2020, seventh edition of the Manual of The American Psychological Association (APA):

"Plagiarism is the act of presenting the words, idea, or images of another as your own; it denies authors or creators of content the credit they are due. Whether deliberate or unintentional, plagiarism violates ethical standards in scholarship" (p. 254). This same principle applies to the illicit use of AI.

**Plagiarism**: Researchers do not claim the words and ideas of another as their own; they give credit where credit is due. Quotations marks should be used to indicate the exact words of another. Each time you paraphrase another author (i.e., summarize a passage or rearrange the order of a sentence and change some of the words), you need to credit the source in the text. The key element of this principle is that authors do not present the work of another as if it were their own words. This can extend to ideas as well as written words. If authors model a study after one done by someone else, the originating author should be given credit. If the rationale for a study was suggested in the discussion section of someone else's article, the person should be given credit. Given the free exchange of ideas, which is very important for the health of intellectual discourse, authors may not know where an idea for a study originated. If authors do know, however, they should acknowledge the source; this includes personal communications (p. 11). For guidance on proper documentation, consult the Academic Success Center or a recommended guide to documentation and research such as the Manual of the APA or the MLA Handbook for Writers of Research Papers. If you still have doubts concerning proper documentation, seek advice from your instructor prior to submitting a final draft.

TAMIU has penalties for plagiarism and cheating.

- **Penalties for Plagiarism**: Should a faculty member discover that a student has committed plagiarism, the student should receive a grade of 'F' in that course and the matter will be referred to the Honor Council for possible disciplinary action. The faculty member, however, may elect to give freshmen and sophomore students a "zero" for the assignment and to allow them to revise the assignment up to a grade of "F" (50%) if they believe that the student plagiarized out of ignorance or carelessness and not out of an attempt to deceive in order to earn an unmerited grade; the instructor must still report the offense to the Honor Council. This option should not be available to juniors, seniors, or graduate students, who cannot reasonably claim ignorance of documentation rules as an excuse. For repeat offenders in undergraduate courses or for an offender in any graduate course, the penalty for plagiarism is likely to include suspension or expulsion from the university.
  - *Caution*: Be very careful what you upload to Turnitin or send to your professor for evaluation. Whatever you upload for evaluation will be considered your final, approved draft. If it is plagiarized, you will be held responsible. The excuse that "it was only a draft" will not be accepted.
  - *Caution*: Also, do not share your electronic files with others. If you do, you are responsible for the possible consequences. If another student takes your file of a paper and changes the name to his or her name and submits it and you also submit the paper, we will hold both of you responsible for plagiarism. It is impossible for us to know with certainty who wrote the paper and who stole it. And, of course, we cannot know if there was collusion between you and the other student in the matter.
- **Penalties for Cheating**: Should a faculty member discover a student cheating on an exam or quiz or other class project, the student should receive a "zero" for the assignment and not be allowed to make the assignment up. The incident should be reported to the chair of the department and to the Honor Council. If the cheating is extensive, however, or if the assignment constitutes a major grade for the course (e.g., a final exam), or if the student has cheated in the past, the student should receive an "F" in the course, and the matter should be referred to the Honor Council. Additional penalties, including suspension or expulsion from the university may be imposed. Under no circumstances should a student who deserves an "F" in the course be allowed to withdraw from the course with a "W."
  - *Caution*: Chat groups that start off as "study groups" can easily devolve into "cheating groups." Be very careful not to join or remain any chat group if it begins to discuss specific information about exams or assignments that are meant to require individual work. If you are a member of such a group and it begins to cheat, you will be held responsible along with all the other members of the group. The TAMIU Honor Code requires that you report any such instances of cheating.
- **Student Right of Appeal**: Faculty will notify students immediately via the student's TAMIU e- mail account that they have submitted plagiarized work. Students have the right to appeal a faculty member's charge of academic dishonesty by notifying the TAMIU Honor Council of their intent to appeal as long as the notification of appeal comes within 10 business days of the faculty member's e-mail message to the student and/or the Office of Student Conduct and Community Engagement. The Student Handbook provides more details.

## Use of Work in Two or More Courses

You may not submit work completed in one course for a grade in a second course unless you receive explicit permission to do so by the instructor of the second course. In general, you should get credit for a work product only once.

## AI Policies

Your instructor will provide you with their personal policy on the use of AI in the classroom setting and associated coursework.

## TAMIU E-Mail and SafeZone

Personal Announcements sent to students through TAMIU E-mail (tamiu.edu or dusty email) are the official means of communicating course and university business with students and faculty –not the U.S. Mail and no other e-mail addresses. Students and faculty must check their TAMIU e-mail accounts regularly, if not daily. Not having seen an important TAMIU e-mail or message from a faculty member, chair, or dean is not accepted as an excuse for failure to take important action.

Students, faculty, and staff are encouraged to download the SafeZone app, which is a free mobile app for all University faculty, staff, and students. SafeZone allows you to: report safety concerns (24/7), get connected with mental health professionals, activate location sharing with authorities, and anonymously report incidents. Go to SafeZone (https://www.tamiu.edu/adminis/police/safezone/index.shtml) for more information.

## Copyright Restrictions

The Copyright Act of 1976 grants to copyright owners the exclusive right to reproduce their works and distribute copies of their work. Works that receive copyright protection include published works such as a textbook. Copying a textbook without permission from the owner of the copyright may constitute copyright infringement. Civil and criminal penalties may be assessed for copyright infringement. Civil penalties include damages up to $100,000; criminal penalties include a fine up to $250,000 and imprisonment. Copyright laws do not allow students and professors to make photocopies of copyrighted materials, but you may copy a limited portion of a work, such as article from a journal or a chapter from a book for your own personal academic use or, in the case of a professor, for personal, limited classroom use. In general, the extent of your copying should not suggest that the purpose or the effect of your copying is to avoid paying for the materials. And, of course, you may not sell these copies for a profit. Thus, students who copy textbooks to avoid buying them or professors who provide photocopies of textbooks to enable students to save money are violating the law.

## Students with Disabilities

Texas A&M International University seeks to provide reasonable accommodations for all qualified persons with disabilities. This University will adhere to all applicable federal, state, and local laws, regulations and guidelines with respect to providing reasonable accommodations as required to afford equal education opportunity. It is the student's responsibility to register with the Office of Disability Services for Students located in Student Center 124. This office will contact the faculty member to recommend specific, reasonable accommodations. Faculty are prohibited from making accommodations based solely on communications from students. They may make accommodations only when provided documentation by the Office of Disability Services for Students.

For accommodations or assistance with disabilities, contact the Disability Coordinator, Karla Pedraza, at karla.pedraza@tamiu.edu, call 956.326.2763, or visit Student Center 124.

## Student Attendance and Leave of Absence (LOA) Policy

As part of our efforts to assist and encourage all students towards graduation, TAMIU provides
LOA's for students, including pregnant/parenting students, in accordance with the Attendance Rule (Section 3.07) and the Student LOA Rule (Section 3.08), which includes the "Leave of Absence Request" form. Both rules can be found in the TAMIU Student Handbook (URL: Student Handbook (https://www.tamiu.edu/handbook/index.shtml)).

## Pregnant and Parenting Students

Under Title IX of the Education Amendments of 1972, harassment based on sex, including harassment because of pregnancy or related conditions, is prohibited. A pregnant/parenting student must be granted an absence for as long as the student's physician deems the absence medically necessary. It is a violation of Title IX to ask for documentation relative to the pregnant/parenting student's status beyond what would be required for other medical conditions. Students who experience or observe alleged or suspected discrimination due to their pregnant/parenting status, should report to the TAMIU Title IX Coordinator (Lorissa M. Cortez, 5201 University Boulevard, KLM 159B, Laredo, TX 78041, TitleIX@tamiu.edu, 956.326.2857) and/or the Office of Civil Rights (Dallas Office, U.S. Department of Education, 1999 Bryan Street, Suite 1620, Dallas, TX 75201-6810, 214.661.9600). You can also report it on TAMIU's anonymous electronic reporting site, *Report It*, at https://www.tamiu.edu/reportit (https://www.tamiu.edu/reportit/index.shtml).

TAMIU advises a pregnant/parenting student to notify their professor once the student is aware that accommodations for such will be necessary. It is recommended that the student and professor develop a reasonable plan for the student's completion of missed coursework or assignments. The Office of Compliance (Lorissa M. Cortez, lorissam.cortez@tamiu.edu) can assist the student and professor in working out the reasonable accommodation. For other questions or concerns regarding Title IX compliance related to pregnant/parenting students, contact the Title IX Coordinator. In the event that a student needs a leave of absence for a substantial period of time, TAMIU urges the student to consider a Leave of Absence (LOA) as outlined in the TAMIU *Student Handbook*.#As part of our efforts to assist and encourage all students towards graduation, TAMIU provides LOAs for students, including pregnant/parenting students, in accordance with the Attendance Rule and the Student LOA Rule.#Both rules can be found in the TAMIU *Student Handbook*.

For parenting-related rights, accommodations, and resources, contact the Parenting Liaison, Mayra Hernandez, at mghernandez@tamiu.edu, call 956.326.2265, or visit Student Center 226.

For pregnancy-related rights, accommodations, and resources, contact the TIX Coordinator, Lorissa Cortez, at lorissaM.cortez@tamiu.edu, call 956.326.2857, or visit Killam Library 159.

## Anti-Discrimination/Title IX

TAMIU does not discriminate or permit harassment against any individual on the basis of race, color, sex, religion, national origin, age, disability, genetic information, veteran status, educational programs, or employment. If you would like to file a complaint relative to Title IX or any civil rights violation, please contact the TAMIU Director of Equal Opportunity and Diversity/Title IX Coordinator, Lorissa M. Cortez, 5201 University Boulevard, Killam Library 159B, Laredo, TX 78041, TitleIX@tamiu.edu, 956.326.2857, via the anonymous electronic reporting website, ReportIt (https://www.tamiu.edu/reportit) and/or the Office of Civil Rights (Dallas Office), U.S. Department of Education, 1999 Bryan Street, Suite 1620, Dallas, TX 75201-6810, 214.661.9600.

## Incompletes

Students who are unable to complete a course should withdraw from the course before the final date for withdrawal and receive a "W." To qualify for an "incomplete" and thus have the opportunity to complete the course at a later date, a student must meet the following criteria:

1. The student must have completed 90% of the course work assigned before the final date for withdrawing from a course with a "W", and the student must be passing the course;
2. The student cannot complete the course because an accident, an illness, or a traumatic personal or family event occurred after the final date for withdrawal from a course;
3. The student must sign an "Incomplete Grade Contract" and secure signatures of approval from the professor and the college dean.
4. The student must agree to complete the missing course work before the end of the next long semester; failure to meet this deadline will cause the "I" to automatically be converted to an "F"; extensions to this deadline may be granted by the dean of the college. This is the general policy regarding the circumstances under which an "incomplete" may be granted, but under exceptional circumstances, a student may receive an incomplete who does not meet all of the criteria above if the faculty member, department chair, and dean recommend it.

## WIN Contracts

The Department of Biology and Chemistry does not permit WIN contracts. For other departments within the college, WIN Contracts are offered only under exceptional circumstances and are limited to graduating seniors. Only courses offered by full-time TAMIU faculty or TAMIU instructors are eligible to be contracted for the WIN requirement. However, a WIN contract for a course taught by an adjunct may be approved, with special permission from the department chair and dean. Students must seek approval before beginning any work for the WIN Contract. No student will contract more than one course per semester. Summer WIN Contracts must continue through both summer sessions.

## Student Responsibility for Dropping a Course

It is the responsibility of the student to drop the course before the final date for withdrawal from a course. Faculty members, in fact, may not drop a student from a course without getting the approval of their department chair and dean.

## Independent Study Course

Independent Study (IS) courses are offered only under exceptional circumstances. Required courses intended to build academic skills may not be taken as IS (e.g., clinical supervision and internships). No student will take more than one IS course per semester. Moreover, IS courses are limited to seniors and graduate students. Summer IS course must continue through both summer sessions.

## Grade Changes & Appeals

Faculty are authorized to change final grades only when they have committed a computational error or an error in recording a grade, and they must receive the approval of their department chairs and the dean to change the grade. As part of that approval, they must attach a detailed explanation of the reason for the mistake. Only in rare cases would another reason be entertained as legitimate for a grade change. A student who is unhappy with his or her grade on an assignment must discuss the situation with the faculty member teaching the course. If students believe that they have been graded unfairly, they have the right to appeal the grade using a grade appeal process in the Student Handbook and in the Faculty Handbook.

## Final Examination

All courses in all colleges must include a comprehensive exam or performance and be given on the date and time specified by the Academic Calendar and the Final Exam schedule published by the Registrar's Office. In the College of Arts & Sciences all final exams must contain a written component. The written component should comprise at least 20% of the final exam grade. Exceptions to this policy must receive the approval of the department chair and the dean at the beginning of the semester.

## Mental Health and Well-Being

The university aims to provide students with essential knowledge and tools to understand and support mental health. As part of our commitment to your well-being, we offer access to Telus Health, a service available 24/7/365 via chat, phone, or webinar. Scan the QR code to download the app and

explore the resources available to you for guidance and support whenever you need it. The Telus app is available to download directly from TELUS (tamiu.edu) (https://www.tamiu.edu/counseling/telus/) or from the Apple App Store and Google Play.