BIOL 1106 - Principles of Biology I-Lab: Principles of Biol I Lab-TXA

Fall 2026 Syllabus, Section 1LB, CRN 17808

Instructor Information

Aadit Sen, M.S., MB-ASCP
Adjunct professor
Email: aadit.sen@tamiu.edu
Office: AIC 208
Office Hours:
Upon appointment

Times and Location

F 2pm-5pm in Academic Innovation Center 208

Course Description

Laboratory course to accompany BIOL 1306. Practical exercises reinforce BIOL 1306 lecture material. Topics will include include biochemistry, cell structure and function, photosynthesis and respiration, DNA structure and function, mitosis, meiosis, and Mendelian genetics. Must be taken concurrently with BIOL 1306. Laboratory fee applicable.
Biology&Chemistry Department, College of Arts & Sciences

Student Learning Outcomes

Upon the successful completion of this course, students will be able to:

1. Be able to design and implement a scientific experiment to test a specific hypothesis.
2. Be able to communicate scientific information both verbally and through written reports.
3. Be able to perform the following essential laboratory techniques in biology: use a light microscope, quantify biological data, and perform statistical analysis on a data set.
4. Understand the elements of writing an effective report on a scientific experiment.
5. Understand and follow standard laboratory safety practices.
6. Demonstrate an understanding of the basic biochemical processes and structures common to all living organisms.

Important Dates

Visit the Academic Calendar (tamiu.edu) (https://www.tamiu.edu/academiccalendar/) page to view the term's important dates.

Textbooks

Group	Title	Author	ISBN
	Loose Leaf for Biology Laboratory Manual, 13th Edition	Vodopich, Darrell S.	9781264405985

Other Course Materials

Composition Notebook

Lockdown Browser

Grading Criteria

GRADE	PERCENTAGE
A	90-100
B	80-89.9
C	70-79.9
D	60-69.9
F	Below 60

Grade Breakdown

ASSIGNMENT	VALUE
Quizzes	15%
Assignments	15%
Laboratory Notebook	15%
Group Presentation	20%
Final Paper	15%
Final Exam	15%
Attendance	5%

Course Delivery for Lab:

In-person and as scheduled. Students must be present on time.

Attendance Policy: Students are expected to attend each laboratory session. You must be punctual and ready for the experiment during your designated lab time. Being ready means reading the experiment before class, having your lab manual, laboratory notebook, pens/pencils, and being dressed properly for the experiment. There will be NO laboratory make-ups unless you can attend lab on another day during the same week with permission from the instructors of both labs. Due to several reasons, one of them being excessive preparation time, make-up laboratories before or after a particular experiment is done will not be possible. No credit can be received for quizzes, post-lab activities, or attendance if a student is absent and does not attend another lab section in the same week. Student athletes are responsible for ensuring they make up labs in another lab section if they know they will be absent for any games. When students attend another lab, their post-lab and quiz grades will come from the make-up lab attendance. If a student has an emergency/University event and cannot attend class, please advise the instructor as soon as possible to schedule a possible makeup for the lab. **Three absences will result in an automatic drop of one letter grade in addition to loss of points from missed assignments/quizzes.**

Instructional Methods and Activities: The laboratory will primarily consist of experiments and observational exercises designed to enforce concepts discussed in the lecture. Post-Labs will be due weekly on Blackboard the day of the following lab. Deadlines for post-labs will be provided on Blackboard. Each post-lab assignment will be submitted as a group assignment. If a group or group member is absent on the day of any specific experiment, they will receive a zero for the post-lab associated with that experiment unless they complete the experiment and post-lab in another lab section. Groups should not include the names of missing group members on experiment post-lab assignments.

Grading: Students must pass BOTH the lecture and laboratory classes independently. If you have an issue with your grade, it must be resolved a week before the final practical exam. No late assignments will be accepted. Missed quizzes/labs cannot be made up outside of the week the experiment is conducted. Late submission of the lab notebook, final report, or group presentation will be penalized.

Lab Safety: Appropriate clothing (such as closed-toe shoes and full pants) and safety equipment must be worn in the lab, or you will not be allowed to complete the laboratory assignment. Long hair must be tied back in a ponytail or bun. No tank-tops, crop-tops, shorts or sandals are permitted in the lab for safety reasons. Students who do not have the appropriate clothing will be asked to leave. Specific safety instructions will be provided for each lab before starting experiments. Safety violations will be documented and reported when the individuals fail repeatedly to maintain safety standards.

Quizzes: Expect lab quizzes every week (unless announced otherwise) based on material from the previous lab. They will be in class and at the beginning of Lab (any exception will be announced). If you come late, you will miss the quiz or will not have enough time to complete it. The length of the quiz may range from 10-20 min, depending on the content of the quiz for that lab day. The length of the lab quiz will vary depending on the lab

exercises and will be designed to fit the allotted time for each quiz. No extra time can be given to latecomers to be fair with students who attend class on time. Students who are late to class and not present for the quiz will not get a quiz and will receive a score of 0 for that quiz. **There will be no make-up quizzes** (unless a student has a university approved excuse).

Lab notebook requirements:

1. Each student is required to maintain their own lab notebook.
2. Notebooks should have numbered pages with a complete and well-organized Table of Contents.
3. Entries for each project/laboratory exercise should be dated and include the title, objective, background, materials and methods, data, results, and answers to assigned questions. It is a lot of writing, but this is important for any research or medical position to document what and why you are doing something as well as what you learned from your experiment or how a patient responded to treatment. Remember: When data is being shared between individuals within a group, that data MUST BE copied into every member's notebook.
4. All entries must be handwritten in blue or black ink. Only pictures, graphs, and tables of collected data may be pasted into the lab notebook.

Group Project: Groups will be assigned a group project that will be presented in class towards the end of the semester. The groups will be responsible for submitting everything on the designated due dates and times. Late group projects will be penalized and possibly not be accepted depending on the tardiness of the group project assignment. The topic of your project will be assigned during the first or second week of lab. To ensure fair grading for group members, each group member will submit group evaluations throughout the semester. The evaluations will be submitted individually and are a way for group members to indicate how well or not so well their group is working together. **Copying/pasting evaluations will NOT be accepted. 10% of the final group presentation grade will be based on these evaluations. All evaluations are confidential, and students are encouraged to be honest when evaluating their peers.** Be honest in your evaluations. Is it really fair for the person who didn't do anything to get the same grade as the person(s) who did all the work?

Final Paper: The final paper is an individual assignment based on the same topic as your group presentation. Formatting and guidelines of this assignment will be shared during lab as the date approaches.

AI use: Use of AI to complete post-labs, lab notebooks, and PowerPoint outlines is not allowed. For the literature search, AI use is discouraged but can be used. When AI is used, search terms, prompts and AI chat logs are required from each student. Word documents and PowerPoint files submitted will need to have activity logs and version history available. Additional rules for AI use will be provided in class.

Final Exam: The final exam will occur on the designated date, in person, in the laboratory, at the usual meeting time. The students will have 3 hours to complete their final exam, which will consist of everything covered during the semester. The exam requires Respondus Lockdown Browser. Headphones, google lenses, smart watches, calculators, and phones are not allowed during the exam. Phones must be placed face down and visible to the instructor at all times during the exam.

Keys to Success:

1) Attend and keep up with all labs.

2) Read lab protocols before attending lab.

3) Participate! Ask questions both in and out of the lab. Remember that I am a resource for you to utilize and that I want you to succeed in my class.

4) Read the lab manual and review PowerPoints to prepare for quizzes.

5) Work on your notebook each week so that you are not rushing to complete weeks of writing in a few hours.

Schedule of Topics and Assignments

Week of	Agenda/Topic	Reading(s)	Due
8/28	Introduction: Course Information, Lab Safety and Scientific Method The Microscope Group Project Assignments		Safety Sheet Quiz 1 Group Contract
9/4	No class		
9/11	Biologically Important Molecules		Quiz 2 Assignment 1
9/18	The Cell		Quiz 3 Assignment 2

9/25	Cellular Membranes	Quiz 4 Assignment 3 Group Project Literature review Evaluations 1
10/2	Enzymes	Quiz 5 Assignment 4
10/9	Mitosis and Meiosis	Quiz 6 Assignment 5 Project Outline due at 11:59 pm Group Evaluation 2
10/16	Metabolism and Cell Respiration	Quiz 7 Assignment 6
10/23	Genetics	Quiz 8 Assignment 7
10/30	Group Presentations	Assignment 8 Presentations due by 11:59pm (everyone uploads, not a group assignment)
11/6	Final Exam Review	Final Group Evaluation Final paper due Lab notebook due
11/13	Final Exam	Final Exam
11/20	Thankgiving Week (No Class)	End of Semester

Core Curriculum Learning Outcomes

Core-Curriculum Learning Outcomes:

1. **Critical Thinking Skills (CT)** - creative thinking, innovation, inquiry, and analysis, evaluation and synthesis of information
2. **Communication Skills (COM)** - effective development, interpretation and expression of ideas through written, oral and visual communication
3. **Empirical and Quantitative Skills (EQS)** - manipulation and analysis of numerical data or observable facts resulting in informed conclusions
4. **Teamwork (TW)** - ability to consider different points of view and to work effectively with others to support a shared purpose or goal
5. **Social Responsibility (SR)** - intercultural competence, knowledge of civic responsibility, and the ability to engage effectively in regional, national, and global communities
6. **Personal Responsibility (PR)** - ability to connect choices, actions and consequences to ethical decision-making

University/College Policies

Please see the University Policies below.

COVID-19 Related Policies

If you have tested positive for COVID-19, please refer to the Student Handbook, Appendix A (Attendance Rule) for instructions.

Required Class Attendance

Students are expected to attend every class in person (or virtually, if the class is online) and to complete all assignments. If you cannot attend class, it is your responsibility to communicate absences with your professors. The faculty member will decide if your excuse is valid and thus may provide lecture materials of the class. According to University policy, acceptable reasons for an absence, which cannot affect a student's grade, include:

- Participation in an authorized University activity.
- Death or major illness in a student's immediate family.
- Illness of a dependent family member.
- Participation in legal proceedings or administrative procedures that require a student's presence.
- Religious holy day.
- Illness that is too severe or contagious for the student to attend class.

- Required participation in military duties.
- Mandatory admission interviews for professional or graduate school which cannot be rescheduled.

Students are responsible for providing satisfactory evidence to faculty members within seven calendar days of their absence and return to class. They must substantiate the reason for the absence. If the absence is excused, faculty members must either provide students with the opportunity to make up the exam or other work missed, or provide a satisfactory alternative to complete the exam or other work missed within 30 calendar days from the date of absence. Students who miss class due to a University-sponsored activity are responsible for identifying their absences to their instructors with as much advance notice as possible.

Classroom Behavior (applies to online or Face-to-Face Classes)

In the classroom, students are expected to listen attentively, participate respectfully, and adhere to established rules. Behavior that interferes with the class lecture may result in disciplinary action, ensuring a productive and respectful learning environment for everyone. Any disputes over academic matters should be addressed calmly and constructively, ideally during designated times such as office hours or after class. If a student does not agree with a decision, they can request a meeting with the instructor to discuss their concerns in more detail. Should further resolution be needed, the student may escalate the matter to the department head or use formal grievance procedures as outlined in the sections below. (please refer to Student Handbook Article 4 (https://www.tamiu.edu/handbook/article-04.shtml)).

TAMIU Honor Code: Plagiarism and Cheating

As a TAMIU student, you are bound by the TAMIU Honor Code to conduct yourself ethically in all your activities as a TAMIU student and to report violations of the Honor Code. Please read carefully the Student Handbook Article 7 and Article 10 available at Student Handbook (https://www.tamiu.edu/handbook/index.shtml).

We are committed to strict enforcement of the Honor Code. Violations of the Honor Code tend to involve claiming work that is not one's own, most commonly plagiarism in written assignments and any form of cheating on exams and other types of assignments.

Plagiarism is the presentation of someone else's work as your own. It occurs when you:

1. Borrow someone else's facts, ideas, or opinions and put them entirely in your own words. You must acknowledge that these thoughts are not your own by immediately citing the source in your paper. Failure to do this is plagiarism.
2. Borrow someone else's words (short phrases, clauses, or sentences), you must enclose the copied words in quotation marks as well as citing the source. Failure to do this is plagiarism.
3. Present someone else's paper or exam (stolen, borrowed, or bought) as your own. You have committed a clearly intentional form of intellectual theft and have put your academic future in jeopardy. This is the worst form of plagiarism.

Here is another explanation from the 2020, seventh edition of the Manual of The American Psychological Association (APA):

"Plagiarism is the act of presenting the words, idea, or images of another as your own; it denies authors or creators of content the credit they are due. Whether deliberate or unintentional, plagiarism violates ethical standards in scholarship" (p. 254). This same principle applies to the illicit use of AI.

Plagiarism: Researchers do not claim the words and ideas of another as their own; they give credit where credit is due. Quotations marks should be used to indicate the exact words of another. Each time you paraphrase another author (i.e., summarize a passage or rearrange the order of a sentence and change some of the words), you need to credit the source in the text. The key element of this principle is that authors do not present the work of another as if it were their own words. This can extend to ideas as well as written words. If authors model a study after one done by someone else, the originating author should be given credit. If the rationale for a study was suggested in the discussion section of someone else's article, the person should be given credit. Given the free exchange of ideas, which is very important for the health of intellectual discourse, authors may not know where an idea for a study originated. If authors do know, however, they should acknowledge the source; this includes personal communications (p. 11). For guidance on proper documentation, consult the Academic Success Center or a recommended guide to documentation and research such as the Manual of the APA or the MLA Handbook for Writers of Research Papers. If you still have doubts concerning proper documentation, seek advice from your instructor prior to submitting a final draft.

TAMIU has penalties for plagiarism and cheating.

- **Penalties for Plagiarism**: Should a faculty member discover that a student has committed plagiarism, the student should receive a grade of 'F' in that course and the matter will be referred to the Honor Council for possible disciplinary action. The faculty member, however, may elect to give freshmen and sophomore students a "zero" for the assignment and to allow them to revise the assignment up to a grade of "F" (50%) if they believe that the student plagiarized out of ignorance or carelessness and not out of an attempt to deceive in order to earn an unmerited grade; the instructor must still report the offense to the Honor Council. This option should not be available to juniors, seniors, or graduate students, who cannot reasonably claim ignorance of documentation rules as an excuse. For repeat offenders in undergraduate courses or for an offender in any graduate course, the penalty for plagiarism is likely to include suspension or expulsion from the university.
    - *Caution*: Be very careful what you upload to Turnitin or send to your professor for evaluation. Whatever you upload for evaluation will be considered your final, approved draft. If it is plagiarized, you will be held responsible. The excuse that "it was only a draft" will not be accepted.

- *Caution*: Also, do not share your electronic files with others. If you do, you are responsible for the possible consequences. If another student takes your file of a paper and changes the name to his or her name and submits it and you also submit the paper, we will hold both of you responsible for plagiarism. It is impossible for us to know with certainty who wrote the paper and who stole it. And, of course, we cannot know if there was collusion between you and the other student in the matter.

- **Penalties for Cheating**: Should a faculty member discover a student cheating on an exam or quiz or other class project, the student should receive a "zero" for the assignment and not be allowed to make the assignment up. The incident should be reported to the chair of the department and to the Honor Council. If the cheating is extensive, however, or if the assignment constitutes a major grade for the course (e.g., a final exam), or if the student has cheated in the past, the student should receive an "F" in the course, and the matter should be referred to the Honor Council. Additional penalties, including suspension or expulsion from the university may be imposed. Under no circumstances should a student who deserves an "F" in the course be allowed to withdraw from the course with a "W."
  - *Caution*: Chat groups that start off as "study groups" can easily devolve into "cheating groups." Be very careful not to join or remain any chat group if it begins to discuss specific information about exams or assignments that are meant to require individual work. If you are a member of such a group and it begins to cheat, you will be held responsible along with all the other members of the group. The TAMIU Honor Code requires that you report any such instances of cheating.
- **Student Right of Appeal**: Faculty will notify students immediately via the student's TAMIU e- mail account that they have submitted plagiarized work. Students have the right to appeal a faculty member's charge of academic dishonesty by notifying the TAMIU Honor Council of their intent to appeal as long as the notification of appeal comes within 10 business days of the faculty member's e-mail message to the student and/or the Office of Student Conduct and Community Engagement. The Student Handbook provides more details.

Use of Work in Two or More Courses

You may not submit work completed in one course for a grade in a second course unless you receive explicit permission to do so by the instructor of the second course. In general, you should get credit for a work product only once.

AI Policies

Your instructor will provide you with their personal policy on the use of AI in the classroom setting and associated coursework.

TAMIU E-Mail and SafeZone

Personal Announcements sent to students through TAMIU E-mail (tamiu.edu or dusty email) are the official means of communicating course and university business with students and faculty –not the U.S. Mail and no other e-mail addresses. Students and faculty must check their TAMIU e-mail accounts regularly, if not daily. Not having seen an important TAMIU e-mail or message from a faculty member, chair, or dean is not accepted as an excuse for failure to take important action.

Students, faculty, and staff are encouraged to download the SafeZone app, which is a free mobile app for all University faculty, staff, and students. SafeZone allows you to: report safety concerns (24/7), get connected with mental health professionals, activate location sharing with authorities, and anonymously report incidents. Go to SafeZone (https://www.tamiu.edu/adminis/police/safezone/index.shtml) for more information.

Copyright Restrictions

The Copyright Act of 1976 grants to copyright owners the exclusive right to reproduce their works and distribute copies of their work. Works that receive copyright protection include published works such as a textbook. Copying a textbook without permission from the owner of the copyright may constitute copyright infringement. Civil and criminal penalties may be assessed for copyright infringement. Civil penalties include damages up to $100,000; criminal penalties include a fine up to $250,000 and imprisonment. Copyright laws do not allow students and professors to make photocopies of copyrighted materials, but you may copy a limited portion of a work, such as article from a journal or a chapter from a book for your own personal academic use or, in the case of a professor, for personal, limited classroom use. In general, the extent of your copying should not suggest that the purpose or the effect of your copying is to avoid paying for the materials. And, of course, you may not sell these copies for a profit. Thus, students who copy textbooks to avoid buying them or professors who provide photocopies of textbooks to enable students to save money are violating the law.

Students with Disabilities

Texas A&M International University seeks to provide reasonable accommodations for all qualified persons with disabilities. This University will adhere to all applicable federal, state, and local laws, regulations and guidelines with respect to providing reasonable accommodations as required to afford equal education opportunity. It is the student's responsibility to register with the Office of Disability Services for Students located in Student Center 124. This office will contact the faculty member to recommend specific, reasonable accommodations. Faculty are prohibited from making accommodations based solely on communications from students. They may make accommodations only when provided documentation by the Office of Disability Services for Students.

For accommodations or assistance with disabilities, contact the Disability Coordinator, Karla Pedraza, at karla.pedraza@tamiu.edu, call 956.326.2763, or visit Student Center 124.

Student Attendance and Leave of Absence (LOA) Policy

As part of our efforts to assist and encourage all students towards graduation, TAMIU provides LOA's for students, including pregnant/parenting students, in accordance with the Attendance Rule (Section 3.07) and the Student LOA Rule (Section 3.08), which includes the "Leave of Absence Request" form. Both rules can be found in the TAMIU Student Handbook (URL: Student Handbook (https://www.tamiu.edu/handbook/index.shtml)).

Pregnant and Parenting Students

Under Title IX of the Education Amendments of 1972, harassment based on sex, including harassment because of pregnancy or related conditions, is prohibited. A pregnant/parenting student must be granted an absence for as long as the student's physician deems the absence medically necessary. It is a violation of Title IX to ask for documentation relative to the pregnant/parenting student's status beyond what would be required for other medical conditions. Students who experience or observe alleged or suspected discrimination due to their pregnant/parenting status, should report to the TAMIU Title IX Coordinator (Lorissa M. Cortez, 5201 University Boulevard, KLM 159B, Laredo, TX 78041, TitleIX@tamiu.edu, 956.326.2857) and/or the Office of Civil Rights (Dallas Office, U.S. Department of Education, 1999 Bryan Street, Suite 1620, Dallas, TX 75201-6810, 214.661.9600). You can also report it on TAMIU's anonymous electronic reporting site, *Report It*, at https://www.tamiu.edu/reportit (https://www.tamiu.edu/reportit/index.shtml).

TAMIU advises a pregnant/parenting student to notify their professor once the student is aware that accommodations for such will be necessary. It is recommended that the student and professor develop a reasonable plan for the student's completion of missed coursework or assignments. The Office of Compliance (Lorissa M. Cortez, lorissam.cortez@tamiu.edu) can assist the student and professor in working out the reasonable accommodation. For other questions or concerns regarding Title IX compliance related to pregnant/parenting students, contact the Title IX Coordinator. In the event that a student needs a leave of absence for a substantial period of time, TAMIU urges the student to consider a Leave of Absence (LOA) as outlined in the TAMIU *Student Handbook*.#As part of our efforts to assist and encourage all students towards graduation, TAMIU provides LOAs for students, including pregnant/parenting students, in accordance with the Attendance Rule and the Student LOA Rule.#Both rules can be found in the TAMIU *Student Handbook*.

For parenting-related rights, accommodations, and resources, contact the Parenting Liaison, Mayra Hernandez, at mghernandez@tamiu.edu, call 956.326.2265, or visit Student Center 226.

For pregnancy-related rights, accommodations, and resources, contact the TIX Coordinator, Lorissa Cortez, at lorissaM.cortez@tamiu.edu, call 956.326.2857, or visit Killam Library 159.

Anti-Discrimination/Title IX

TAMIU does not discriminate or permit harassment against any individual on the basis of race, color, sex, religion, national origin, age, disability, genetic information, veteran status, educational programs, or employment. If you would like to file a complaint relative to Title IX or any civil rights violation, please contact the TAMIU Director of Equal Opportunity and Diversity/Title IX Coordinator, Lorissa M. Cortez, 5201 University Boulevard, Killam Library 159B, Laredo, TX 78041, TitleIX@tamiu.edu, 956.326.2857, via the anonymous electronic reporting website, ReportIt (https://www.tamiu.edu/reportit) and/or the Office of Civil Rights (Dallas Office), U.S. Department of Education, 1999 Bryan Street, Suite 1620, Dallas, TX 75201-6810, 214.661.9600.

Incompletes

Students who are unable to complete a course should withdraw from the course before the final date for withdrawal and receive a "W." To qualify for an "incomplete" and thus have the opportunity to complete the course at a later date, a student must meet the following criteria:

1. The student must have completed 90% of the course work assigned before the final date for withdrawing from a course with a "W", and the student must be passing the course;
2. The student cannot complete the course because an accident, an illness, or a traumatic personal or family event occurred after the final date for withdrawal from a course;
3. The student must sign an "Incomplete Grade Contract" and secure signatures of approval from the professor and the college dean.
4. The student must agree to complete the missing course work before the end of the next long semester; failure to meet this deadline will cause the "I" to automatically be converted to an "F"; extensions to this deadline may be granted by the dean of the college. This is the general policy regarding the circumstances under which an "incomplete" may be granted, but under exceptional circumstances, a student may receive an incomplete who does not meet all of the criteria above if the faculty member, department chair, and dean recommend it.

WIN Contracts

The Department of Biology and Chemistry does not permit WIN contracts. For other departments within the college, WIN Contracts are offered only under exceptional circumstances and are limited to graduating seniors. Only courses offered by full-time TAMIU faculty or TAMIU instructors are eligible to be contracted for the WIN requirement. However, a WIN contract for a course taught by an adjunct may be approved, with special permission

from the department chair and dean. Students must seek approval before beginning any work for the WIN Contract. No student will contract more than one course per semester. Summer WIN Contracts must continue through both summer sessions.

Student Responsibility for Dropping a Course

It is the responsibility of the student to drop the course before the final date for withdrawal from a course. Faculty members, in fact, may not drop a student from a course without getting the approval of their department chair and dean.

Independent Study Course

Independent Study (IS) courses are offered only under exceptional circumstances. Required courses intended to build academic skills may not be taken as IS (e.g., clinical supervision and internships). No student will take more than one IS course per semester. Moreover, IS courses are limited to seniors and graduate students. Summer IS course must continue through both summer sessions.

Grade Changes & Appeals

Faculty are authorized to change final grades only when they have committed a computational error or an error in recording a grade, and they must receive the approval of their department chairs and the dean to change the grade. As part of that approval, they must attach a detailed explanation of the reason for the mistake. Only in rare cases would another reason be entertained as legitimate for a grade change. A student who is unhappy with his or her grade on an assignment must discuss the situation with the faculty member teaching the course. If students believe that they have been graded unfairly, they have the right to appeal the grade using a grade appeal process in the Student Handbook and in the Faculty Handbook.

Final Examination

All courses in all colleges must include a comprehensive exam or performance and be given on the date and time specified by the Academic Calendar and the Final Exam schedule published by the Registrar's Office. In the College of Arts & Sciences all final exams must contain a written component. The written component should comprise at least 20% of the final exam grade. Exceptions to this policy must receive the approval of the department chair and the dean at the beginning of the semester.

Mental Health and Well-Being

The university aims to provide students with essential knowledge and tools to understand and support mental health. As part of our commitment to your well-being, we offer access to Telus Health, a service available 24/7/365 via chat, phone, or webinar. Scan the QR code to download the app and explore the resources available to you for guidance and support whenever you need it. The Telus app is available to download directly from TELUS (tamiu.edu) (https://www.tamiu.edu/counseling/telus/) or from the Apple App Store and Google Play.