

TIL 5311 - Import Operations Practice: Import Operations Practice (Sub II- July 08 to Aug 23)

Summer 2024 Syllabus, Section 780, CRN 51728

Instructor Information

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M-Th 10-11 AM

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Times and Location

Does Not Meet Face-to-Face

Course Description

Additional Course Information

Materials

Textbook

• Title: Importing into the United States

• Author: U.S. Government (DHS)

• https://www.cpsc.gov/s3fs-public/pdfs/blk_media_iius.pdf

Title: CFR Title 19 Customs Duties

• Author: U.S. Government (DHS)

• Link: <https://gov.ecfr.io/cgi-bin/ECFR/> (<https://gov.ecfr.io/cgi-bin/ECFR/>) (Browse to Title 19, then browse to assigned Parts listed in Course)

Title: Customs Automation

Author: U.S. Government (CBP)

<http://www.cbp.gov/trade/ace/catair> (<http://www.cbp.gov/trade/ace/catair/>)

Textbook and All PowerPoints: The above texts are required for this course for the following reasons: The Importing into the United States is a reference created by the government used to guide importers. CFR Title 19 Customs Duties is the foundation of the entire course and is needed as a reference for students to understand the Customs the basis of law. Customs Automation is required for students to understand the need for the new Automated Commercial Environment program.

Student Learning Outcomes

Upon successful completion of this course, each student will:

- CO1: Define the statutory and regulatory requirements of a customs broker and the importing community in total.
- CO2: Apply their knowledge determining the critical elements of filing an entry and entry summary with Customs and Border Protection.
- CO3: Analyze Free Trade Agreements (FTA) and to apply the statutory and regulatory impact on duty and admissibility requirements for importers and the responsibilities of a customs broker for assisting importers who elect to seek FTA status.
- CO4: Determine the statutory and regulatory responsibilities for the customs broker's role in assisting importers to remain compliant for all importing administrative requirements.

Important Dates

Visit the Academic Calendar ([tamtu.edu](https://www.tamtu.edu)) (<https://www.tamtu.edu/academiccalendar/>) page to view the term's important dates.

Grading Criteria

GRADE	PERCENTAGE
A	90-100
B	80-90
C	70-80
D	60-70
F	Below 60

Grading Policy Every assignment in this course (module quizzes/exams, assignments, and discussion question posts) will be graded on a 100-point scale.

The grading in this course will be broken up into the following:

- NEI TAMTU Module Quizzes (40%): Each NEI Module will end in a multiple choice quiz to measure mastery of the content. The number of questions in a quiz will carry equal weight towards full credit of the module quiz. All module quizzes will carry equal weight within this category.
- Exams (10%): There are four exams that will be included in this course. Each exam will carry equal weight within this category.
- Assignments (Written/PowerPoint) (30%): Assignments will be written in Word or PowerPoint documents and submitted via Blackboard assignments (drop boxes). Requirements for each assignment will be provided in the directions of the assignment in Blackboard. Assignments on all chapters are due before Midterm and Final tests. Each assignment will carry equal weight within this category.
- Discussion Questions (20%): Discussions are important and will add to the overall learning experience and are graded. Each discussion question is an assignment in itself and will carry equal weight within this category.

Open Boilerplate

ASSIGNMENT	VALUE
NEI/TAMTU Module Quizzes	40%
Exams	10%
Assignments (Written/PowerPoint)	30%
Discussion Questions	20%
Total	100%

Schedule of Topics and Assignments

Week of	Agenda/Topic	Reading(s)	Due
7/8	Module 1: The Vision and Mission of Customs and Border Protection / Trade Treatment		Assignments due by Sunday, July 14, 2024 at 11:59 PM (Central).
7/15	Module 2: How NAFTA Affects Free Trade / Other Government Agencies		Assignments due by Sunday, July 21, 2024 at 11:59 PM (Central).
7/22	Module 3: Licensed Customs Broker / Harmonized Tariff / Customs Valuation		Assignments due by Sunday, July 28, 2024 at 11:59 PM (Central).
7/29	Module 4: Marking Regulations / Tariff Rate Quotas		Assignments due by Sunday, Aug. 04, 2024 at 11:59 PM (Central).
8/5	Module 5: Cargo Release and Express Carriers / Entry and Summary Filing / Duty Assessment and Payment		Assignments due by Sunday, Aug. 11, 2024 at 11:59 PM (Central).
8/12	Module 6: Record Keeping / Informed Compliance / Duty Drawback Filing		Assignments due by Sunday, Aug. 18, 2024 at 11:59 PM (Central).
8/19	Module 7: Temporary Importation		Final exam due in Aug 23, 2024 at 11:59 PM (Central). Last day of class

Distance Education Courses

Accommodations/Accessibility Policy

Texas A&M International University seeks to provide reasonable accommodation for all qualified persons with disabilities. This University will adhere to all applicable federal, state, and local laws, regulations, and guidelines with respect to providing reasonable accommodations as required to afford equal educational opportunity. It is the student's responsibility to register with the Director of Student Counseling and to contact the faculty member in a timely fashion to arrange for suitable accommodation. For more information, contact the online at **Office of Disability Services for Students (DSS)**, via phone at 956.326.3086 or by visiting the staff at the Student Center, room 118. A link to the Disabilities Services for Students site has also been included under the "Resources" tab inside the course.

Student Support Resources

The University wishes to have all students succeed in their courses. To provide support to our students, an array of services in the areas of technology support, academic support, student support, and accessibility support may be found at the University. For more information, visit the Instructional Technology and Distance Education Services page on **University Resources and Support Services**.

Computer/Technology Requirements

When participating in distance education courses, it is vital to consider the technology involved in order to have a successful course. Online students will need regular access to a personal computer that runs on a broadband Internet connection.

It is recommended that you meet the technical requirements listed on the Instructional Technology and Distance Education Services' webpage when using the learning management system (LMS) of the University.

Additional Hardware. Recently purchased laptops may have these built-in web cameras. If you do not have this equipment, it is recommended to purchase a stand-alone webcam, microphone, or a webcam with a built-in microphone from your local electronic store or any online store.

NOTE: Instructional Technology and Distance Education Services may check out available webcams to students on a first-come, first-served basis. To check out a webcam, please stop by Killam Library, Room 259, and request an available webcam.

Additional Software. You will need the following additional software: TAMIU Students may access online versions of this software through their Dusty Office 365 account at <https://dusty.tamiu.edu/>. This site also provides students access to download the Microsoft suite for educational use. **See instructions for downloading the Microsoft Office suite.**

Note: Students, if you do not own the required hardware or software or do not have access to the Internet, it will be highly challenging for you to make any progress in this class. However, my goal is to assist you in finding solutions and guide you appropriately most of the required materials can either be found free of charge at TAMIU's library, classrooms, and available computer labs. **Visit Media Services' web page on the availability of on-campus computer labs.** In addition, you may also purchase any of these items at any electronic store.

Learning Management System (Blackboard)

Students are provided with an orientation (*eLearning (Blackboard) Student Orientation*) and access to guides on how to use the Blackboard LMS. Guides may be available at **Instructional Technology and Distance Education Services' Student eLearning Tutorial Videos page** or by contacting the eLearning team at elarning@tamiu.edu.

Minimum Technical Skills Expected: Students in distance education should have knowledge of basic computer and Internet skills, as mentioned on the Instructional Technology and Distance Education Services' webpage.

Technical Support Services

Because of the nature of distance education courses, the Office of Information Technology (OIT) computing and information services are vital to the success of online students. This webpage covers contact information for Distance Education Services (Blackboard Support), the OIT Help Desk, and E-mail support: **Technical Support Services**.

Course Evaluation

At the end of this course, students are encouraged to complete a course evaluation that will be distributed to them via email and through a course link.

Turnitin Policy Or Other Types of Assignments in Other Systems

Accessibility and Privacy Statements on Course Technologies

At Texas A&M International University, we believe that all students should have equal technology opportunities in the classroom. These technologies/sites may also require user data, such as the creation of a username and password. You may find the accessibility and privacy policies of the technologies used in this class on the following pages: **Accessibility Statements and Privacy Statements**.

Syllabus Subject to Change

While information and assurances are provided in this course syllabus, it should be understood that content may change in keeping with new research and literature and that events beyond the control of the instructor could occur. Students will be informed of any substantive occurrences that will produce syllabus changes.