

SOCI 5301 - Contemp Studies of Soc Probs: Gender Violence Human Rights

Fall 2024 Syllabus, Section 161, CRN 15573

Instructor Information

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Office: AIC 321
Office Hours:
Mondays 2-4pm
Wednesdays 1-3pm

Times and Location

M 6pm-8:45pm in Bullock Hall 114

Course Description

Additional Course Information

This is a special topics course that provides graduate students with an introduction to issues related to gender, violence, and human rights in Latin America, while also serving as the capstone seminar for undergraduate majors in sociology (SOC 4380). We will examine relevant sociological concepts and paradigms used to analyze the various forms of violence and human rights violations which occurred during the 20th century, with particular attention to the experiences of women, indigenous groups, and Afro-descendant populations in the region (including in-depth study of countries in both Central and South America). We will also apply our sociological imagination to media coverage of current events in Latin America through in-class discussion as well as research and writing assignments. Students are encouraged to pursue additional readings in their particular areas of interest and choose a topic for their final research paper that will allow them to expand on those interests.

Class Format: This is a graduate seminar/capstone undergraduate course. That means I expect a high level of participation and engagement at all class sessions. This class will be run primarily as a discussion seminar with short lectures by the professor when necessary/appropriate to the topic. Videos and other multi-media materials may be used on occasion when useful for enhancing classroom instruction/learning.

Participation: Participation points are not awarded simply for showing up – I expect verbal and/or written engagement in activities/ discussion during class time. For about half the semester, the responsibility for facilitating the class discussion will rotate to a different graduate student. The class facilitation schedule will be set at the first class meeting. Each week, the graduate student facilitator should plan to meet with me before class and/or submit their discussion plan to me via email in advance for review and feedback. Student facilitators will briefly summarize the main points from the week's reading (this should take no longer than 15 minutes) and organize the discussion questions, drawing on their own ideas as well as their peers' discussion posts. **Tip:** A good discussion question is one that cannot be answered with a simple yes or no response, but invites dialogue and reflection on the part of class participants. It draws on key concepts, ideas, or arguments in the reading to provoke further thought.

Attendance & Exam Policy: Attendance is expected. I do not give extensions on exams or assignments except in the case of documented situations such as observed religious holidays, death/illness in one's immediate family, athletic travel, legal proceedings, mandatory interviews for jobs/ internships, etc. Documentation for excused absences is required. If there is a personal or family emergency that may affect your attendance, please inform me as soon as possible. Students with excused absences will have an opportunity to make up the work they missed. **More than 3 unexcused absences will mean that students are subject to earning a failing grade.**

COVID-19 and class expectations: Yes, COVID-19 is still with us. I understand that this may have unanticipated effects on your performance and engagement in this class. The most important thing is to communicate openly and honestly with me whenever there is something I should know about that might impact your ability to complete the work in this class.

Communication/Office Hours: You may address me as Professor or Dr. Neumann (pronouns: she/her). On the first day of class, I will also ask each of you how you wish to be called. My preferred method of communication is email (you may use my TAMIU or Blackboard email but if you use my TAMIU email please be sure to put the course number in the subject line of the message). Please be aware that I generally check email during business hours (8am-5pm), since like each of you, I have many other personal and professional responsibilities in addition to this course. If you do not receive a response after 48 hours, feel free to follow up to make sure I received your message. Messages that include the course name/number and some description of the question/concern in the subject line are likely to receive more prompt attention. If at any time you are having difficulty with the material in this class, I encourage you to schedule a time to meet with me.

Food and Housing Security: When students face challenges securing adequate food or housing, learning can become more difficult. If you find yourself in this situation, please contact the Dean's office and check out Dusty's Pantry (<https://www.tamui.edu/foodpantry/>). If you feel comfortable, please also let me know and I will do what I can to connect you with other campus resources. You are not alone.

Kid-Friendly Classes: As a parent, I am well aware of the challenges of balancing family and educational opportunities and responsibilities. I never want any of my students to feel like they have to choose between the two. This classroom is open to students' children when you have difficulty securing childcare (please do not bring your child to class if they are sick. Your absence will be excused.) I ask all other students to support their peers as we work together to develop a fully inclusive classroom.

Student Learning Outcomes

- Identify and define major sociological concepts and theoretical debates related to the study of violence and human rights
- Compare and contrast the experiences of women, indigenous and Afro-descendant groups in Latin America
- Apply sociological concepts and theories to current events related to human rights in Latin America

Important Dates

Visit the Academic Calendar ([tamui.edu](https://www.tamui.edu/academiccalendar/)) (<https://www.tamui.edu/academiccalendar/>) page to view the term's important dates.

Grading Criteria

GRADE	PERCENTAGE
A	90-100
B	80-89.9
C	70-79.9
D	60-69.9
F	Below 60

Assessment

Your grade in this class will be assessed as follows.

20% Weekly Blackboard posts. Instructions: (1) Cite one quotation from the readings for the week (2) Explain how the selected quote connects to another assigned reading (either from the same week or a previous week) (3) Provide your own critique or reflection on the quote (4) Compose 2 potential questions for class discussion (**due Mondays by 12pm**)

25% Midterm Essay Exam. Essay questions to be provided 1 week before the deadline. Undergraduate students will respond to one essay question (minimum length: 3 pages). Graduate students will respond to two essay questions (minimum length: 6 pages). **Due 10/21**

20% Final Paper on a topic of your choosing. Requirements: for undergraduate students: minimum 10 pages and at least 5 scholarly sources; for graduate students: minimum 15 pages and at least 10 scholarly sources. **Due 12/9.**

10% Oral presentation on your final research project. **Due 12/2.**

15% Media Analysis Paper: Undergraduate students will complete a short (3 page) paper analyzing contemporary media coverage (1 newspaper article in English or Spanish) of a specific human rights issue in Latin America. Graduate students will be expected to complete the same assignment but

analyze at least two examples of media coverage of a human rights issue in Latin America and essays should be at least 4 pages in length. More information will be provided about these assignments during the semester. **Due 9/30**

10% In-class participation (for graduate students this includes rotations as a discussion co-facilitator)

Schedule of Topics and Assignments

Day	Date	Agenda/Topic	Reading(s)	Due
Mon	8/26	Introduction to the Class & Opening Lecture		
Mon	9/2	Historical Background & Theory	Human Rights in Latin America: A Politics of Terror and Hope (Cardenas 2011), Chapters 1 & 2	Blackboard reflection post
Mon	9/9	Global Governance and Transnational Advocacy Networks	Human Rights in Latin America: A Politics of Terror and Hope (Cardenas 2011), Chapters 3 & 4	Blackboard reflection post
Mon	9/16	Legal and Social Change	Human Rights in Latin America: A Politics of Terror and Hope (Cardenas 2011), Chapters 5 & 6	Blackboard reflection post
Mon	9/23	Women's Rights (part 1): Gender-Based Violence	Walsh, S. D., & Menjívar, C. (2016). Impunity and multisided violence in the lives of Latin American women: El Salvador in comparative perspective. <i>Current Sociology</i> , 64(4), 586-602. https://doi.org/10.1177/0011392116640474 Corredor, E. S. (2021). On the strategic uses of women's rights: Backlash, rights-based framing, and anti-gender campaigns in Colombia's 2016 peace agreement. <i>Latin American Politics and Society</i> , 63(3), 46-68.	Blackboard reflection post
Mon	9/30	Women's Rights (part 2): Sexual and Reproductive Rights and Autonomy	Daby, M., & Moseley, M. W. (2022). Feminist mobilization and the abortion debate in Latin America: Lessons from Argentina. <i>Politics & Gender</i> , 18(2), 359-393. Corrales, J. (2017). Understanding the uneven spread of LGBT rights in Latin America and the Caribbean, 1999-2013. <i>Journal of Research in Gender Studies</i> , 7(1), 52+.	Blackboard reflection post Media analysis paper
Mon	10/7	Indigenous Rights (part 1): South America	Richards, P., & Gardner, J. A. (2013). Still seeking recognition: Mapuche demands, state violence, and discrimination in democratic Chile. <i>Latin American and Caribbean Ethnic Studies</i> , 8(3), 255-279. Picq, M. L. (2012). Between the dock and a hard place: Hazards and opportunities of legal pluralism for indigenous women in Ecuador. <i>Latin American Politics and Society</i> , 54(2), 1-33.	Blackboard reflection post



Mon	10/14	Indigenous Rights (part 2): Central America	<p>Costanza, J. N. (2015). Indigenous peoples' right to prior consultation: transforming human rights from the grassroots in Guatemala. <i>Journal of Human Rights</i>, 14(2), 260-285.</p> <p>Brondo, K. V. (2010). When Mestizo Becomes (Like) Indio... or is it Garífuna?: Multicultural Rights and "Making Place" on Honduras' North Coast. <i>The Journal of Latin American and Caribbean Anthropology</i>, 15(1), 170-194.</p>	Blackboard reflection post
Mon	10/21	Class does not meet		Midterm Exam (takehome)
Mon	10/28	Afro-Descendant Rights (part 1)	<p>Hooker, J. (2005). Indigenous inclusion/ black exclusion: Race, ethnicity and multicultural citizenship in Latin America. <i>Journal of Latin American Studies</i>, 37(2), 285-310.</p> <p>Paschel, T. S. (2010). The right to difference: Explaining Colombia's shift from color blindness to the law of black communities. <i>American Journal of Sociology</i>, 116(3), 729-769.</p>	Blackboard reflection post
Mon	11/4	Afro-Descendant Rights (part 2)	<p>Quintela, D. F., & Biroli, F. (2022). Activism, justice and the centrality of care: Brazilian's 'mother's against police violence' movements. <i>Contemporary Social Science</i>, 17(3), 276-289.</p> <p>Alves, J. A. (2014). Neither Humans nor Rights: Some Notes on the Double Negation of Black Life in Brazil. <i>Journal of Black Studies</i>, 45(2), 143-162. https://doi.org/10.1177/0021934714524777</p> <p>Goett, J. (2011). Citizens or Anticitizens? Afro#Descendants and Counternarcotics Policing in Multicultural Nicaragua. <i>The Journal of Latin American and Caribbean Anthropology</i>, 16(2), 354-379.</p>	Blackboard reflection post
Mon	11/11	Contemporary Human Rights Issues in Latin America: Militarization	<p>Main, A. (2014). The US re-militarization of Central America and Mexico. <i>NACLA Report on the Americas</i>, 47(2), 65-70.</p> <p>Galavís, N. G. (2020). Rule of law crisis, militarization of citizen security, and effects on human rights in Venezuela. <i>European Review of Latin American and Caribbean Studies/Revista Europea de Estudios Latinoamericanos y del Caribe</i>, (109), 67-86.</p>	Blackboard reflection post
Mon	11/18	Contemporary Human Rights Issues in Latin America: Authoritarianism	<p>Meléndez-Sánchez, M. (2021). Latin America erupts: millennial authoritarianism in El Salvador. <i>Journal of Democracy</i>, 32(3), 19-32.</p> <p>Neumann, P. (2024). Gendered Ideologies and Authoritarianism in Nicaragua. <i>American Behavioral Scientist</i>, 00027642241267911.</p>	Blackboard reflection post

Mon	11/25	Contemporary Human Rights Issues in Latin America: Immigration	Jensen, K., & Sousa Dias, L. M. (2022). Varied Racialization and Legal Inclusion: Haitian, Syrian, and Venezuelan Forced Migrants in Brazil. <i>American Behavioral Scientist</i> , 66(13), 1797-1815. Menjívar, C., & Gómez Cervantes, A. (2024). Maya Guatemalans Seeking Asylum: Race and Gender in a Continuum of State Control. <i>Sociology of Race and Ethnicity</i> , 0(0). https://doi.org/10.1177/23326492241238945	Blackboard reflection post
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Mon 12/2 Oral Presentations on Final Projects

Mon 12/9 Final Papers Due

University/College Policies

Please see the University Policies below.

COVID-19 Related Policies

If you have tested positive for COVID-19, please refer to the Student Handbook, Appendix A (Attendance Rule) for instructions.

Required Class Attendance

Students are expected to attend every class in person (or virtually, if the class is online) and to complete all assignments. If you cannot attend class, it is your responsibility to communicate absences with your professors. The faculty member will decide if your excuse is valid and thus may provide lecture materials of the class. According to University policy, acceptable reasons for an absence, which cannot affect a student's grade, include:

- Participation in an authorized University activity.
- Death or major illness in a student's immediate family.
- Illness of a dependent family member.
- Participation in legal proceedings or administrative procedures that require a student's presence.
- Religious holy day.
- Illness that is too severe or contagious for the student to attend class.
- Required participation in military duties.
- Mandatory admission interviews for professional or graduate school which cannot be rescheduled.

Students are responsible for providing satisfactory evidence to faculty members within seven calendar days of their absence and return to class. They must substantiate the reason for the absence. If the absence is excused, faculty members must either provide students with the opportunity to make up the exam or other work missed, or provide a satisfactory alternative to complete the exam or other work missed within 30 calendar days from the date of absence. Students who miss class due to a University-sponsored activity are responsible for identifying their absences to their instructors with as much advance notice as possible.

Classroom Behavior (applies to online or Face-to-Face Classes)

TAMIU encourages classroom discussion and academic debate as an essential intellectual activity. It is essential that students learn to express and defend their beliefs, but it is also essential that they learn to listen and respond respectfully to others whose beliefs they may not share. The University will always tolerate different, unorthodox, and unpopular points of view, but it will not tolerate condescending or insulting remarks. When students verbally abuse or ridicule and intimidate others whose views they do not agree with, they subvert the free exchange of ideas that should characterize a university classroom. If their actions are deemed by the professor to be disruptive, they will be subject to appropriate disciplinary action (please refer to Student Handbook Article 4).

TAMIU Honor Code: Plagiarism and Cheating

As a TAMIU student, you are bound by the TAMIU Honor Code to conduct yourself ethically in all your activities as a TAMIU student and to report violations of the Honor Code. Please read carefully the Student Handbook Article 7 and Article 10 available at <https://www.tamiau.edu/scce/studenthandbook.shtml> (<https://www.tamiau.edu/scce/studenthandbook.shtml/>).

We are committed to strict enforcement of the Honor Code. Violations of the Honor Code tend to involve claiming work that is not one's own, most commonly plagiarism in written assignments and any form of cheating on exams and other types of assignments.

Plagiarism is the presentation of someone else's work as your own. It occurs when you:

1. Borrow someone else's facts, ideas, or opinions and put them entirely in your own words. You must acknowledge that these thoughts are not your own by immediately citing the source in your paper. Failure to do this is plagiarism.
2. Borrow someone else's words (short phrases, clauses, or sentences), you must enclose the copied words in quotation marks as well as citing the source. Failure to do this is plagiarism.
3. Present someone else's paper or exam (stolen, borrowed, or bought) as your own. You have committed a clearly intentional form of intellectual theft and have put your academic future in jeopardy. This is the worst form of plagiarism.

Here is another explanation from the 2020, seventh edition of the Manual of The American Psychological Association (APA):

"Plagiarism is the act of presenting the words, idea, or images of another as your own; it denies authors or creators of content the credit they are due. Whether deliberate or unintentional, plagiarism violates ethical standards in scholarship" (p. 254). This same principle applies to the illicit use of AI.

Plagiarism: Researchers do not claim the words and ideas of another as their own; they give credit where credit is due. Quotations marks should be used to indicate the exact words of another. Each time you paraphrase another author (i.e., summarize a passage or rearrange the order of a sentence and change some of the words), you need to credit the source in the text. The key element of this principle is that authors do not present the work of another as if it were their own words. This can extend to ideas as well as written words. If authors model a study after one done by someone else, the originating author should be given credit. If the rationale for a study was suggested in the discussion section of someone else's article, the person should be given credit. Given the free exchange of ideas, which is very important for the health of intellectual discourse, authors may not know where an idea for a study originated. If authors do know, however, they should acknowledge the source; this includes personal communications (p. 11). For guidance on proper documentation, consult the Academic Success Center or a recommended guide to documentation and research such as the Manual of the APA or the MLA Handbook for Writers of Research Papers. If you still have doubts concerning proper documentation, seek advice from your instructor prior to submitting a final draft.

TAMIU has penalties for plagiarism and cheating.

- **Penalties for Plagiarism:** Should a faculty member discover that a student has committed plagiarism, the student should receive a grade of 'F' in that course and the matter will be referred to the Honor Council for possible disciplinary action. The faculty member, however, may elect to give freshmen and sophomore students a "zero" for the assignment and to allow them to revise the assignment up to a grade of "F" (50%) if they believe that the student plagiarized out of ignorance or carelessness and not out of an attempt to deceive in order to earn an unmerited grade; the instructor must still report the offense to the Honor Council. This option should not be available to juniors, seniors, or graduate students, who cannot reasonably claim ignorance of documentation rules as an excuse. For repeat offenders in undergraduate courses or for an offender in any graduate course, the penalty for plagiarism is likely to include suspension or expulsion from the university.
 - *Caution:* Be very careful what you upload to Turnitin or send to your professor for evaluation. Whatever you upload for evaluation will be considered your final, approved draft. If it is plagiarized, you will be held responsible. The excuse that "it was only a draft" will not be accepted.
 - *Caution:* Also, do not share your electronic files with others. If you do, you are responsible for the possible consequences. If another student takes your file of a paper and changes the name to his or her name and submits it and you also submit the paper, we will hold both of you responsible for plagiarism. It is impossible for us to know with certainty who wrote the paper and who stole it. And, of course, we cannot know if there was collusion between you and the other student in the matter.
- **Penalties for Cheating:** Should a faculty member discover a student cheating on an exam or quiz or other class project, the student should receive a "zero" for the assignment and not be allowed to make the assignment up. The incident should be reported to the chair of the department and to the Honor Council. If the cheating is extensive, however, or if the assignment constitutes a major grade for the course (e.g., a final exam), or if the student has cheated in the past, the student should receive an "F" in the course, and the matter should be referred to the Honor Council. Additional penalties, including suspension or expulsion from the university may be imposed. Under no circumstances should a student who deserves an "F" in the course be allowed to withdraw from the course with a "W."
 - *Caution:* Chat groups that start off as "study groups" can easily devolve into "cheating groups." Be very careful not to join or remain any chat group if it begins to discuss specific information about exams or assignments that are meant to require individual work. If you are a member of such a group and it begins to cheat, you will be held responsible along with all the other members of the group. The TAMIU Honor Code requires that you report any such instances of cheating.
- **Student Right of Appeal:** Faculty will notify students immediately via the student's TAMIU e-mail account that they have submitted plagiarized work. Students have the right to appeal a faculty member's charge of academic dishonesty by notifying the TAMIU Honor Council of their intent to appeal as long as the notification of appeal comes within 10 business days of the faculty member's e-mail message to the student and/or the Office of Student Conduct and Community Engagement. The Student Handbook provides more details.

Use of Work in Two or More Courses

You may not submit work completed in one course for a grade in a second course unless you receive explicit permission to do so by the instructor of the second course. In general, you should get credit for a work product only once.

AI Policies

Your instructor will provide you with their personal policy on the use of AI in the classroom setting and associated coursework.

TAMIU E-Mail and SafeZone

Personal Announcements sent to students through TAMIU E-mail (tamiu.edu or dusty email) are the official means of communicating course and university business with students and faculty –not the U.S. Mail and no other e-mail addresses. Students and faculty must check their TAMIU e-mail accounts regularly, if not daily. Not having seen an important TAMIU e-mail or message from a faculty member, chair, or dean is not accepted as an excuse for failure to take important action.

Students, faculty, and staff are encouraged to download the SafeZone app, which is a free mobile app for all University faculty, staff, and students. SafeZone allows you to: report safety concerns (24/7), get connected with mental health professionals, activate location sharing with authorities, and anonymously report incidents. Go to <https://www.tamiu.edu/adminis/police/safezone/index.shtml> for more information.

Copyright Restrictions

The Copyright Act of 1976 grants to copyright owners the exclusive right to reproduce their works and distribute copies of their work. Works that receive copyright protection include published works such as a textbook. Copying a textbook without permission from the owner of the copyright may constitute copyright infringement. Civil and criminal penalties may be assessed for copyright infringement. Civil penalties include damages up to \$100,000; criminal penalties include a fine up to \$250,000 and imprisonment. Copyright laws do not allow students and professors to make photocopies of copyrighted materials, but you may copy a limited portion of a work, such as article from a journal or a chapter from a book for your own personal academic use or, in the case of a professor, for personal, limited classroom use. In general, the extent of your copying should not suggest that the purpose or the effect of your copying is to avoid paying for the materials. And, of course, you may not sell these copies for a profit. Thus, students who copy textbooks to avoid buying them or professors who provide photocopies of textbooks to enable students to save money are violating the law.

Students with Disabilities

Texas A&M International University seeks to provide reasonable accommodations for all qualified persons with disabilities. This University will adhere to all applicable federal, state, and local laws, regulations and guidelines with respect to providing reasonable accommodations as required to afford equal education opportunity. It is the student's responsibility to register with the Office of Student Counseling and Disability Services located in Student Center 126. This office will contact the faculty member to recommend specific, reasonable accommodations. Faculty are prohibited from making accommodations based solely on communications from students. They may make accommodations only when provided documentation by the Student Counseling and Disability Services office.

Student Attendance and Leave of Absence (LOA) Policy

As part of our efforts to assist and encourage all students towards graduation, TAMIU provides LOA's for students, including pregnant/parenting students, in accordance with the Attendance Rule (Section 3.07) and the Student LOA Rule (Section 3.08), which includes the "Leave of Absence Request" form. Both rules can be found in the TAMIU Student Handbook (URL: <http://www.tamiu.edu/studentaffairs/StudentHandbook1.shtml> (<http://www.tamiu.edu/studentaffairs/StudentHandbook1.shtml/>)).

Pregnant and Parenting Students

Under Title IX of the Education Amendments of 1972, harassment based on sex, including harassment because of pregnancy or related conditions, is prohibited. A pregnant/parenting student must be granted an absence for as long as the student's physician deems the absence medically necessary. It is a violation of Title IX to ask for documentation relative to the pregnant/parenting student's status beyond what would be required for other medical conditions. If a student would like to file a complaint for discrimination due to his or her pregnant/parenting status, please contact the TAMIU Title IX Coordinator (Lorissa M. Cortez, 5201 University Boulevard, KLM 159B, Laredo, TX 78041, TitleIX@tamiu.edu, 956.326.2857) and/or the Office of Civil Rights (Dallas Office, U.S. Department of Education, 1999 Bryan Street, Suite 1620, Dallas, TX 75201-6810, 214.661.9600). You can also report it on TAMIU's anonymous electronic reporting site: <https://www.tamiu.edu/reportit> (<https://www.tamiu.edu/reportit/>).

TAMIU advises a pregnant/parenting student to notify their professor once the student is aware that accommodations for such will be necessary. It is recommended that the student and professor develop a reasonable plan for the student's completion of missed coursework or assignments. The Office of Equal Opportunity and Diversity (Lorissa M. Cortez, lorissam.cortez@tamiu.edu) can assist the student and professor in working out the reasonable accommodations. For other questions or concerns regarding Title IX compliance related to pregnant/parenting students at the University, contact the Title IX Coordinator. In the event that a student will need a leave of absence for a substantial period of time, TAMIU urges the student to consider a Leave of Absence (LOA) as outlined in the TAMIU Student Handbook. As part of our efforts to assist and encourage all students towards graduation, TAMIU provides LOA's for students, including pregnant/parenting students, in accordance with the Attendance Rule and the Student LOA

Rule. Both rules can be found in the TAMIU Student Handbook (<https://www.tamiau.edu/scce/studenthandbook.shtml> (<https://www.tamiau.edu/scce/studenthandbook.shtml>)).

Anti-Discrimination/Title IX

TAMIU does not discriminate or permit harassment against any individual on the basis of race, color, sex, religion, national origin, age, disability, genetic information, veteran status, sexual orientation or gender identity in admissions, educational programs, or employment. If you would like to file a complaint relative to Title IX or any civil rights violation, please contact the TAMIU Director of Equal Opportunity and Diversity/Title IX Coordinator, Lorissa M. Cortez, 5201 University Boulevard, Killam Library 159B, Laredo, TX 78041, TitleIX@tamiau.edu, 956.326.2857, via the anonymous electronic reporting website, ReportIt, at <https://www.tamiau.edu/reportit> (<https://www.tamiau.edu/reportit/>), and/or the Office of Civil Rights (Dallas Office), U.S. Department of Education, 1999 Bryan Street, Suite 1620, Dallas, TX 75201-6810, 214.661.9600.

Incompletes

Students who are unable to complete a course should withdraw from the course before the final date for withdrawal and receive a "W." To qualify for an "incomplete" and thus have the opportunity to complete the course at a later date, a student must meet the following criteria:

1. The student must have completed 90% of the course work assigned before the final date for withdrawing from a course with a "W", and the student must be passing the course;
2. The student cannot complete the course because an accident, an illness, or a traumatic personal or family event occurred after the final date for withdrawal from a course;
3. The student must sign an "Incomplete Grade Contract" and secure signatures of approval from the professor and the college dean.
4. The student must agree to complete the missing course work before the end of the next long semester; failure to meet this deadline will cause the "I" to automatically be converted to an "F"; extensions to this deadline may be granted by the dean of the college. This is the general policy regarding the circumstances under which an "incomplete" may be granted, but under exceptional circumstances, a student may receive an incomplete who does not meet all of the criteria above if the faculty member, department chair, and dean recommend it.

WIN Contracts

The Department of Biology and Chemistry does not permit WIN contracts. For other departments within the college, WIN Contracts are offered only under exceptional circumstances and are limited to graduating seniors. Only courses offered by full-time TAMIU faculty or TAMIU instructors are eligible to be contracted for the WIN requirement. However, a WIN contract for a course taught by an adjunct may be approved, with special permission from the department chair and dean. Students must seek approval before beginning any work for the WIN Contract. No student will contract more than one course per semester. Summer WIN Contracts must continue through both summer sessions.

Student Responsibility for Dropping a Course

It is the responsibility of the student to drop the course before the final date for withdrawal from a course. Faculty members, in fact, may not drop a student from a course without getting the approval of their department chair and dean.

Independent Study Course

Independent Study (IS) courses are offered only under exceptional circumstances. Required courses intended to build academic skills may not be taken as IS (e.g., clinical supervision and internships). No student will take more than one IS course per semester. Moreover, IS courses are limited to seniors and graduate students. Summer IS course must continue through both summer sessions.

Grade Changes & Appeals

Faculty are authorized to change final grades only when they have committed a computational error or an error in recording a grade, and they must receive the approval of their department chairs and the dean to change the grade. As part of that approval, they must attach a detailed explanation of the reason for the mistake. Only in rare cases would another reason be entertained as legitimate for a grade change. A student who is unhappy with his or her grade on an assignment must discuss the situation with the faculty member teaching the course. If students believe that they have been graded unfairly, they have the right to appeal the grade using a grade appeal process in the Student Handbook and in the Faculty Handbook.

Final Examination

All courses in all colleges must include a comprehensive exam or performance and be given on the date and time specified by the Academic Calendar and the Final Exam schedule published by the Registrar's Office. In the College of Arts & Sciences all final exams must contain a written component. The written component should comprise at least 20% of the final exam grade. Exceptions to this policy must receive the approval of the department chair and the dean at the beginning of the semester.

Mental Health and Well-Being

The university aims to provide students with essential knowledge and tools to understand and support mental health. As part of our commitment to your well-being, we offer access to Telus Health, a service available 24/7/365 via chat, phone, or webinar. Scan the QR code to download the app and

explore the resources available to you for guidance and support whenever you need it. The Telus app is available to download directly from TELUS (tamiu.edu) (<https://www.tamiu.edu/counseling/telus/>) or from the Apple App Store and Google Play.