# **EDUCATIONAL ADMIN&SUPERVISION (EDAM)**

# EDAM 5199 Special Issues in Ed Adm

Course examines timely topics of concern to educators involved in making educational administration decisions. May be repeated once when topic changes.

Prerequisites: Graduate standing and permission of instructor.

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# EDAM 5301 School Administration

Organizational theories are examined. The course focuses on organizational leadership, problem solving, and decision-making techniques, their characteristics, and their applications. Must be taken within the first semester of enrollment in the program.

Prerequisites: Graduate standing and departmental admission approval.

#### EDAM 5305 Organization&Eval Curriculum

The course describes how the school administrator facilitates and supports the implementation of a sound curriculum and appropriate instructional strategies designed to promote optimal learning for all students.

#### EDAM 5319 Admin of School Facil & Fin

This course deals with systematic planning of school facilities including school finance and technology and its applications to curricular outcomes. Finance will include theory and practices of business management, basic accounting, internal accounting procedures and Texas public school finance. Additionally, theory and understanding of how to build a budget for a school campus is included.

Prerequisites: Graduate standing and admission to the College of Education.

## EDAM 5320 Principalship

Designed to address administrative preparation, this course covers site-based management, program planning and assessment, personnel management, legal problems, public relations, pupil accounting, scheduling, facilities, finance and budgeting.

Prerequisites: Graduate standing and admission to the College of Education.

# EDAM 5322 Public School Law

This course includes the legal basis for education, with special emphasis on the federal and state educational provisions. Candidates enrolled in this course will complete the Principal Texas Examination of Educator Standards.

Prerequisites: Graduate standing and admission to the College of Education

# EDAM 5323 Critical Issues in Education

This course examines the social, cultural, political, and economic conditions that are shaping the contemporary world and are the context for our present educational reforms, agenda, and public discourse. Students will have opportunities to develop their own understanding and skills in becoming more effective leaders and to develop a strategies process to address emerging themes in education.

# EDAM 5327 Adv Probs in Supervision

The course examines contemporary supervisory processes, problems and research related to effective instructional performance. Prerequisites: Graduate standing and admission to the College of Education.

This is an introductory course for the Superintendent certification candidate. The course focuses on the efficient management of the financial challenges in schools. Specific areas of interest include educational planning, budgeting, and accounting. Other topics include: public and school transportation, food services, and physical plant planning. A requisite for completion of this course is meeting the requirements to be eligible to sit for the Superintendent TExES representative exam.

Prerequisites: Graduate standing.

# EDAM 5329 The Politics of Education

This course traces the political influence on the American Educational System from the local level to the national level. Emphasis will be accorded to the role of professional leadership in responding to these political forces. Prerequisites: EDAM 5301, EDAM 5305, EDAM 5320, and EDGR 5320.

# EDAM 5335 Practicum in Sch Adm I

This course focuses on observation, shadowing, and working to solve problems with a school administrator under the guidance of a university professor. Students will be required to complete an eighty (80) hour practicum while enrolled in this course. Assignments include the implementation of techniques and styles of administrative behavior in a school setting. Prerequisites: Graduate standing.

#### EDAM 5336 Practicum in Sch Adm II

This course focuses on the application of administrative tasks in an internship field-based experience. The course requires the development of an action research plan for change based on a need linked to a campus improvement plan. Candidates enrolled in this course will complete an 80-hour practicum experience under the direction of a university professor and a school site supervisor. Assignments include the implementation of techniques and styles of behavior in a school setting. In accordance with Texas Administrative Code Section 228.30, educator preparation candidates enrolled in this course are expected to complete all required state trainings during the duration of the course.

Prerequisites: EDAM 5335 and graduate standing

### EDAM 5337 School Admin Practicum

This course focuses on the application of administrative tasks in an internship field-based experience. The course requires the development of an action research plan for change based on a need linked to a campus improvement plan. The course requires one hundred sixty (160) clock hours of field work completed under the supervision of a university supervisor and a field mentor. Assignments include the implementation of techniques and styles of administered behavior in at least three different levels--elementary, middle, and high school--by the completion of the internship.

Prerequisites: Graduate standing and admission to the College of Education.

# EDAM 5338 Administration of Special Prog

This course focuses on the administration and supervision of special programs. Local policies related to state and federal standards will be examined. Prerequisites: Graduate standing and admission to the College of Education.

#### EDAM 5352 Public School Business Affairs

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#### **EDAM 5354 School Public Relations**

This is an introductory course for the Superintendent certification candidate. The course examines current sociological and demographic educational issues. It includes management models, communication strategies, bond election campaigns, community advisory boards, interpersonal skills, and the role of information systems. Also included are political forces and interest groups at the local, state and federal levels. A requisite for completion of this course is meeting the requirements to be eligible to sit for the Superintendent TExES representative exam.

Prerequisites: Graduate standing.

#### EDAM 5356 Ed Assessment, Res&Pract

This is an intermediate course for the Superintendent certification candidate. The course deals with the comprehensive assessment of the educational process in school systems. Primary focus will be to gather, disaggregate, and analyze data; and to develop appropriate plans of action. A requisite for completion of this course is meeting the requirements to be eligible to sit for the Superintendent TExES representative exam. Prerequisites: Graduate standing.

#### EDAM 5360 The Superintendency

This is an intermediate course for the Superintendent certification candidate. The emphasis of this course is on the role and responsibilities of the superintendent and central office team. Major topics are the superintendent's relationship with the school board, legal issues, administration, staff/teacher organizations, state and federal agencies, and the challenge of educational leadership. A requisite for completion of this course is meeting the requirements to be eligible to sit for the Superintendent TExES representative exam. Prerequisites: Graduate standing.

#### EDAM 5365 Superintendent Practicum I

This is an advanced course for the Superintendent certification candidate. This course encapsulates the role and responsibilities of the school system superintendent. Superintendent candidates are required to demonstrate their abilities to manage make decisions and lead at the school-system level through fieldwork. On the job training is required as an intern in a superintendent's office. Eighty (80) hours of administrative experience will be required by the end of this course.

Prerequisites: Graduate standing.

#### EDAM 5366 Superintendent Practicum II

This is an advanced course for the Superintendent certification candidate. The course is designed to encapsulate the roles and responsibilities of the school system superintendent. Superintendent candidates are required to demonstrate their abilities to manage, make decisions, and lead at the schoolsystem level through fieldwork. On the job training is required as a practicum student in a superintendent's office. Superintendent candidates will be required to accumulate hours toward the certification process. Eighty (80) hours of administrative experience will be required by the end of this course. In addition to gaining practical experience in the schools, candidates will be required to document administrative experiences, complete written reflections, critique relevant journal articles, create documents, and post discussions. Prerequisites: Graduate standing.

# EDAM 5399 Special Issues in Ed Adm

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#### EDAM 5637 Internship in Clinical Leaders

This course focuses on the application of administrative tasks in an internship field-based experience. The course entails observation, shadowing, and solving problems by working with a school administrator under co-guidance of a university professor. Students will be required to complete one full semester of field work during the regular school year or the equivalent of two-semesters during the summer. Assignments include the implementation of techniques and styles of administered behavior in at least one campus level. Also required is the development of an action research plan for change based on a need linked to a campus improvement plan utilizing: quality student performance, learnercentered collaboration, continuous improvement, formative assessment, faculty support, developmental supervision, professional development strategies, community partnerships, curriculum building, high expectations, ethical treatment, organizational management, PEIMS, and the Academic Excellence Indicator System. Participants are selected by the sponsoring school district. Prerequisites: Graduate standing and completion of MS in Educational Administration degree requirements and a passing score on the TExES 068 Principal exam (see catalog eligibility requirements to take TExES Exams). Prerequisites: Master's degree in educational administration or its equivalent. Graduate standing and completion of MS in Educational Administration degree requirements and a passing score on the TExES 068 Principal exam (see catalog eligibility requirements to take TExES Exams).

#### EDAM 6334 Orientation in Bus Prin&Proc

This course will focus upon an interdisciplinary survey approach to using management science and operations research procedures from various fields of business as a means to improve decision-making and policy-planning specifically in educational organizations. It will also focus upon the use of microcomputer applications as well as several case and field studies related to the use of business principles and procedures.

Prerequisites: Approval by TAMIU doctoral program advisor.